

NORTH LONDON WASTE AUTHORITY

REPORT TITLE: FORWARD PLAN

REPORT OF: MANAGING DIRECTOR

FOR SUBMISSION TO: AUTHORITY MEETING

DATE: 3 OCTOBER 2019

SUMMARY OF REPORT:

This report provides a forward plan of reports for the Authority.

RECOMMENDATION:

The Authority is recommended to comment on and note the report.

SIGNED:



Managing Director

DATE: 23 September 2019

1. INTRODUCTION

- 1.1. Members have asked that a mechanism to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made including when possible an indication of when decisions may need to be made by the Constituent Boroughs.
- 1.2. This report will be updated for every meeting and new and forthcoming items will be added to the list over time.
- 1.3. The Forward Plan has been divided into sections:
 - 1.3.1. Consultations and Policy Development
 - 1.3.2. Strategy and Services
 - 1.3.3. Corporate Management
 - 1.3.4. Finance
 - 1.3.5. North London Heat and Power Project

2. CONSULTATIONS AND POLICY DEVELOPMENT

- 2.1. Consultations relating in particular to planning policy developments and issues relating to waste management are kept under review. Where such consultations are identified, they are noted in this section of the forward plan; otherwise a general report is listed, and relevant policy developments and consultations will be included.

3. STRATEGY AND SERVICES

- 3.1. This section lists the on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils, along with associated contract performance management and statutory reporting activities.
- 3.2. The implementation of the North London Joint Waste Strategy will proceed in a variety of ways, including through the on-going management of contracted services, the North London Waste Prevention Plan 2018-20. Third party reuse and recycling credits will be reviewed in 2019/2020 to ensure the scheme is beneficial to the Authority and charities alike. Bids for financial support from external bodies will also come forward.

4. CORPORATE MANAGEMENT

- 4.1. At the organisational level, the Authority continues to have regard to potential risks, to oversee its shareholder interest in LondonEnergy Ltd, and to manage its relationships with the constituent borough councils.

5. FINANCE

- 5.1. Budget approval reports and Accounts sign off by the Audit Committee are included, together with the regular budget updates.

6. NORTH LONDON HEAT AND POWER PROJECT (NLHPP)

- 6.1. This section covers reports to take forward specific aspects of the Authority's approach to the treatment of residual waste, which will be updated to take account of Members' decisions on the timeline for future activity.
- 6.2. With the establishment of a Programme Committee for the NLHPP a separate Forward Programme is provided for the NLHPP, taken from the Forward Programme presented on 3 June to the NLHPP Programme Committee. The NLHPP Forward Programme includes the timing of decisions on procurement relating to future residual waste facilities. Going forward, as well as an indication of the timing of decisions, this report will include timings of presentation of policies and strategies for agreement or review.

7. EQUALITIES IMPLICATIONS

- 7.1. There are no equalities implications of this report. Any equalities implications of forthcoming reports will be identified in the reports when presented.

8. COMMENTS OF THE FINANCIAL ADVISER

- 8.1. The Financial Adviser has been consulted in the preparation of this report and all comments have been incorporated

9. COMMENTS OF THE LEGAL ADVISER

- 9.1. A forward plan as such is not a legal requirement, because the Authority does not operate under Executive arrangements, but will nonetheless be helpful in longer term business planning.

List of documents used:

None

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APPENDIX A: FORWARD PLAN

FORWARD PLAN

CONSULTATIONS AND POLICY DEVELOPMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consultations and policy update Managing Director	To consider and approve draft responses to various waste consultations, as published.	As arising

STRATEGY AND SERVICES

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Funding Bids Managing Director	To consider and approve draft funding bids to various bodies as invited.	As arising
Strategy and Services Report Head of Strategy and Services	Update on operational activities and services and associated issues dealt with by the Strategy and Services team of NLWA. This includes progress with delivering the North London Joint Waste Strategy and a successor strategy.	Ongoing

CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
LondonEnergy Ltd (LEL) Shareholder Issues Managing Director	Issues arising in connection with the Authority's shareholding in LEL.	Ongoing LEL budget for 2020 to be considered in December 2019
Review of Third-Party Recycling Credits Head of Strategy and Services	To consider the future of the Third-Party Recycling credit Scheme.	Oct 2019
NLWA Annual Report Managing Director	To approve the annual report for 2019/20.	AGM – June 2020
LEL Annual Report Managing Director	To note the annual report of the Directors of LEL.	AGM – June 2020
Other AGM items Managing Director or Head of Legal and Governance	Membership of the Authority 2020/21. Appointment of the Chair of the Authority for the 2020/21 municipal year. Appointment of the Vice-Chair(s) of the Authority for the 2020/21 Municipal Year. Appointment of Members to Committees and Working Groups. Dates of meetings for the Authority in 2020/21	AGM – June 2020
Risk Review Managing Director	Annual review of risk for comment and noting	February 2020

FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Regular Financial Updates Head of Finance	To keep under review and note the Authority's performance against budget during the year. In December, the report will also update Members on the budget and levy prospects for the following financial year. In February, the report will contain the budget for the following year and a budget forecast for the subsequent three years. In June, the report will also provide Members with details of the actual expenditure and income for the previous year (subject to audit).	Ongoing
2018/19 Statement of Accounts Head of Finance	Audit Committee to receive the draft report of the Auditor and approve the Authority's Statement of Accounts and Annual Governance Statement.	July 2019

Contacts:

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 Head of Legal and Governance – Ursula Taylor, Tel: 8489 4306 Email: ursula.taylor@nlwa.gov.uk
 Head of Finance – Paul Gulliford, Tel: 8489 5833 Email: paul.gulliford@nlwa.gov.uk
 NLHPP Programme Director – David Cullen, Tel: 8489 2112 Email: david.cullen@nlwa.gov.uk
 Clerk – Jenny Rowlands, Tel: 7974 5686 Email: jenny.rowlands@camden.gov.uk

APPENDIX B: NLHPP FORWARD PLAN

NORTH LONDON HEAT AND POWER PROJECT FORWARD PLAN

Indicative Date	Reporting	Policy & Strategy Review	Expected Decisions
October 2019 (Authority Meeting)	NLHPP Progress Update (part 1) NLHPP Cost & Risk Update (part 2)	n/a	- Approval to start the procurement of EcoPark South with a recommendation to award the contract to follow at the end of the procurement process in July 2020
October 2019 (Programme Committee)	NLHPP Progress Update (part 1) NLHPP Cost & Risk Update (part 2)	Information Management Strategy	- Authority to procure and manage the contract for works to the Transport Yard
December 2019 (Authority Meeting)	NLHPP Progress Update (part 1) NLHPP Cost & Risk Update (part 2)	Risk Management Strategy H&S Strategy ERF Procurement Strategy	- TBC
January 2020 (Programme Committee)	NLHPP Progress Update (part 1) NLHPP Cost & Risk Update (part 2)	Construction & Logistics Strategy	- TBC

Indicative Date	Reporting	Policy & Strategy Review	Expected Decisions
February 2020 (Authority Meeting)	NLHPP Progress Update (part 1) NLHPP Cost & Risk Update (part 2)	Technical Assurance Strategy	- TBC
March 2020 (Programme Committee)	NLHPP Progress Update (part 1) NLHPP Cost & Risk Update (part 2)	Resource Management Strategy	- TBC
April 2020 (Authority Meeting)	NLHPP Progress Update (part 1) NLHPP Cost & Risk Update (part 2)	Stakeholder Management and Communications Strategy	- TBC
June 2020 (Programme Committee)	NLHPP Progress Update (part 1) NLHPP Cost & Risk Update (part 2)	Employee Relations Strategy	- Approval to start Energy Recovery Facility (ERF) procurement (provisional date)

Indicative Date	Reporting	Policy & Strategy Review	Expected Decisions
July 2020 (Programme Committee)	NLHPP Progress Update (part 1) NLHPP Cost & Risk Update (part 2)	TBC	<ul style="list-style-type: none"> - Approval to award contract for EcoPark South

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Report ends