

**NORTH LONDON WASTE AUTHORITY**

**REPORT TITLE:** Forward Plan

**REPORT OF:** Managing Director

**FOR SUBMISSION TO:** AUTHORITY MEETING

**DATE:** 21 June 2018

**SUMMARY OF REPORT:**

This report provides a forward plan of reports for the Authority.

**RECOMMENDATIONS:**

The Authority is recommended to:

- A. Comment on and note the report

**SIGNED:**

**Managing Director**

**DATE:** 11 June 2018

## **1. INTRODUCTION**

- 1.1. Members have asked that a mechanism be created to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made including when possible an indication of when decisions may need to be made by the Constituent Boroughs.
- 1.2. This report will be updated for every meeting and new and forthcoming items will be added to the list over time.
- 1.3. The Forward Plan has been divided into sections:
  - 1.3.1. Consultations and Policy Development
  - 1.3.2. Operations and Contracts Management
  - 1.3.3. Corporate Management
  - 1.3.4. Finance
  - 1.3.5. Projects

## **2. CONSULTATIONS AND POLICY DEVELOPMENT**

- 2.1. Consultations relating in particular to planning policy developments and issues relating to waste management are kept under review. Where such consultations are identified, they are noted in this section of the forward plan; otherwise a general report is listed, and relevant policy developments and consultations will be included.

## **3. OPERATIONS AND CONTRACTS MANAGEMENT**

- 3.1. This section lists the on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils, along with associated contract performance management and statutory reporting activities.
- 3.2. The implementation of the North London Joint Waste Strategy will proceed in a variety of ways, including through the on-going management of contracted services, the North London Waste Prevention Plan 2016-18, and the implementation of a communications campaign on household waste recycling. Third party reuse and recycling credits will continue. Bids for financial support from external bodies will also come forward.

## **4. CORPORATE MANAGEMENT**

- 4.1. At the organisational level, the Authority continues to have regard to potential risks, to oversee its shareholder interest in LondonEnergy Ltd, and to manage its relationships with the constituent borough councils.

## **5. FINANCE**

- 5.1. Budget approval reports and Accounts sign off reports are included, together with the regular budget reviews.

## **6. PROJECTS**

- 6.1. This section covers reports to take forward specific aspects of the Authority's approach to the treatment of residual waste, which will be updated to take account of Members' decisions on the timeline for future activity. It includes the timing of decisions on procurement relating to future residual waste facilities.

## **7. COMMENTS OF THE FINANCIAL ADVISER**

- 7.1. The Financial Adviser has been consulted in the preparation of this report and all comments have been incorporated.

## **8. COMMENTS OF THE LEGAL ADVISER**

- 8.1. A forward plan as such is not a legal requirement, because the Authority does not operate under Executive arrangements, but will nonetheless be helpful in longer term business planning.

### **Contact officer:**

Martin Capstick, Managing Director,  
North London Waste Authority,  
Berol House, Unit 1B,  
Ashley Road, Tottenham,  
London N17 9LJ  
Tel: 020 8489 1263  
Email: [post@nlwa.gov.uk](mailto:post@nlwa.gov.uk)

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## **APPENDIX A: FORWARD PLAN**

## FORWARD PLAN

### CONSULTATIONS AND POLICY DEVELOPMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consultations and policy update Managing Director	To consider and approve draft responses to various waste consultations, as published.	As arising

### OPERATIONS AND CONTRACTS MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Funding Bids Managing Director	To consider and approve draft funding bids to various bodies as invited.	As arising
Operations Report Managing Director	Update on operations including contract activity.	Ongoing
Annual Monitoring Report Head of Operations	2017/18 Annual Monitoring Report for the North London Joint Waste Strategy.	December 2018
Third Party Reuse and Recycling Credits Report Managing Director	To consider and approve registrations of the third party organisations that have applied to register to receive third party re-use and recycling credits.	February 2019 (for 2019-20)

### CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
LondonEnergy Ltd (LEL) Shareholder Issues Managing Director	Issues arising in connection with the Authority's shareholding in LEL.	Ongoing

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
NLWA Annual Report Managing Director	To approve the annual report for 2017/18.	AGM – June 2018
LEL Annual Report Managing Director	To note the annual report of the Directors of LEL.	AGM – June 2018
Other AGM items Managing Director or Head of Legal and Governance	Membership of the Authority 2018/19. Appointment of the Chair of the Authority for the 2018/19 municipal year. Appointment of the Vice-Chair(s) of the Authority for the 2018/19 Municipal Year. Appointment of Members to Committees and Working Groups. Dates of meetings for the Authority in 2018/19	AGM – June 2018

## FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Regular Budget Reviews Head of Finance	To keep under review and note the Authority's performance against budget during the year.  In December, the report will also update Members on the budget and levy prospects for the following financial year.  In June, the report will also provide Members with details of the actual expenditure and income for the previous year (subject to audit).	Ongoing
2017/18 Statement of Accounts Head of Finance	To receive the draft report of the Auditor and approve the Authority's Statement of Accounts and Annual Governance Statement.	July 2018

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
2018/19 Audit Plan Head of Finance	To review the External Auditor's plan for auditing the 2018/19 final accounts	April 2019

## PROJECTS

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Implementation of Development Consent Order (North London Heat and Power Project) Managing Director	Decisions relating to implementation of the DCO and project progress	Updates proposed for each meeting of the Authority incorporating recommendations for decisions as necessary
Residual Waste Management – next steps Managing Director	Further decisions on implementation of options	October 2018

### Contacts:

Managing Director – Martin Capstick, Tel 8489 1263 Email: [martin.capstick@nlwa.gov.uk](mailto:martin.capstick@nlwa.gov.uk)  
Head of Legal and Governance – Ursula Taylor, Tel 8489 4306 Email: [ursula.taylor@nlwa.gov.uk](mailto:ursula.taylor@nlwa.gov.uk)  
Head of Finance – Paul Gulliford, Tel 8489 5833 Email: [paul.gulliford@nlwa.gov.uk](mailto:paul.gulliford@nlwa.gov.uk)  
Clerk – Mike Cooke, Tel 7974 5686 Email: [mike.cooke@camden.gov.uk](mailto:mike.cooke@camden.gov.uk)

**Report Ends**