

NORTH LONDON WASTE AUTHORITY

REPORT TITLE: FORWARD PLAN

REPORT OF: MANAGING DIRECTOR

FOR SUBMISSION TO: AUTHORITY MEETING

DATE: 6 DECEMBER 2018

SUMMARY OF REPORT:

This report provides a forward plan of reports for the Authority.

RECOMMENDATIONS:

A. The Authority is recommended to comment on and note the report

SIGNED: .

. Managing Director

DATE: 26 November 2018

1. INTRODUCTION

- 1.1. Members have asked that a mechanism be created to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made including when possible an indication of when decisions may need to be made by the Constituent Boroughs.
- 1.2. This report will be updated for every meeting and new and forthcoming items will be added to the list over time.
- 1.3. The Forward Plan has been divided into sections:
 - 1.3.1. Consultations and Policy Development
 - 1.3.2. Strategy and Services
 - 1.3.3. Corporate Management
 - 1.3.4. Finance
 - 1.3.5. Projects

2. CONSULTATIONS AND POLICY DEVELOPMENT

- 2.1. Consultations relating in particular to planning policy developments and issues relating to waste management are kept under review. Where such consultations are identified, they are noted in this section of the forward plan; otherwise a general report is listed, and relevant policy developments and consultations will be included.

3. STRATEGY AND SERVICES

- 3.1. This section lists the on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils, along with associated contract performance management and statutory reporting activities.
- 3.2. The implementation of the North London Joint Waste Strategy will proceed in a variety of ways, including through the on-going management of contracted services, the North London Waste Prevention Plan 2018-20, and the implementation of a communications campaign on household waste recycling. Third party reuse and recycling credits will continue. Bids for financial support from external bodies will also come forward.

4. CORPORATE MANAGEMENT

- 4.1. At the organisational level, the Authority continues to have regard to potential risks, to oversee its shareholder interest in LondonEnergy Ltd, and to manage its relationships with the constituent borough councils.

5. FINANCE

- 5.1. Budget approval reports and Accounts sign off by the Audit Committee are included, together with the regular budget reviews.

6. PROJECTS

- 6.1. This section covers reports to take forward specific aspects of the Authority's approach to the treatment of residual waste, which will be updated to take account of Members' decisions on the timeline for future activity. It includes the timing of decisions on procurement relating to future residual waste facilities.

7. COMMENTS OF THE FINANCIAL ADVISER

- 7.1. The Financial Adviser has been consulted in the preparation of this report and all comments have been incorporated

8. COMMENTS OF THE LEGAL ADVISER

- 8.1. A forward plan as such is not a legal requirement, because the Authority does not operate under Executive arrangements, but will nonetheless be helpful in longer term business planning.

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APPENDIX A: FORWARD PLAN

FORWARD PLAN

CONSULTATIONS AND POLICY DEVELOPMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consultations and policy update Managing Director	To consider and approve draft responses to various waste consultations, as published.	As arising

STRATEGY AND SERVICES

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Funding Bids Managing Director	To consider and approve draft funding bids to various bodies as invited.	As arising
Operations Report Head of Strategy and Services	Update on operational activities and services and associated issues dealt with by the Strategy and Services team of NLWA. This includes progress with delivering the North London Joint Waste Strategy and a successor strategy.	Ongoing
Third Party Reuse and Recycling Credits Report Head of Strategy and Services	To consider and approve registrations of the third party organisations that have applied to register to receive third party re-use and recycling credits.	February 2019 (for 2019-20)
Award of Mixed Dry Recycling Contract(s) Head of Strategy and Services	To consider and approve the recommendations to award (a) new mixed dry recycling contract(s). Authority to carry out a procurement exercise was delegated to the Head of Operations at the February 2018 Authority meeting.	June 2019

CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
LondonEnergy Ltd (LEL) Shareholder Issues Managing Director	Issues arising in connection with the Authority's shareholding in LEL.	Ongoing
Annual Risk Review Managing Director	To comment on corporate risk register, and note updates proposed or carried out during the year	February 2019
NLWA Annual Report Managing Director	To approve the annual report for 2018/19.	AGM – June 2019
LEL Annual Report Managing Director	To note the annual report of the Directors of LEL.	AGM – June 2019
Other AGM items Managing Director or Head of Legal and Governance	Membership of the Authority 2018/19. Appointment of the Chair of the Authority for the 2018/19 municipal year. Appointment of the Vice-Chair(s) of the Authority for the 2018/19 Municipal Year. Appointment of Members to Committees and Working Groups. Dates of meetings for the Authority in 2018/19	AGM – June 2019

FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Regular Budget Reviews Head of Finance	To keep under review and note the Authority's performance against budget during the year. In December, the report will also update Members on the budget and levy prospects for the following financial year. In June, the report will also provide Members with details of the actual expenditure and income for the previous year (subject to audit).	Ongoing
2019/20 Revenue Budget and Levy Head of Finance	To secure agreement to the Authority's 2019/20 budget, levy and charges	February 2019
2018/19 Audit Plan Head of Finance	To review the External Auditor's plan for auditing the 2018/19 final accounts	February 2019
2018/19 Statement of Accounts Head of Finance	Audit Committee to receive the draft report of the Auditor and approve the Authority's Statement of Accounts and Annual Governance Statement.	July 2019

PROJECTS

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Implementation of Development Consent Order (North London Heat and Power Project) Programme Director	Decisions relating to implementation of the DCO and project progress including development of the Resource Recovery Facility (RRF) and update on costs.	Updates proposed for each meeting of the Authority incorporating recommendations for decisions as necessary. RRF and cost update in April 2019.

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Report Ends