

Agenda Item

NORTH LONDON WASTE AUTHORITY	
REPORT TITLE: FORWARD PLAN OF DECISIONS	
REPORT OF: MANAGING DIRECTOR	
FOR SUBMISSION TO: NORTH LONDON WASTE AUTHORITY	DATE: 8 FEBRUARY 2018
SUMMARY OF REPORT This report provides a forward plan of reports for the Authority. Local Government Act 1972 – Access to Information Documents used in the preparation of this report: None excepting minutes of previous meetings	
RECOMMENDATION: The Authority is recommended to note and comment on the report.	

Signed by the Managing Director:

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Date: 29 January 2018

1. INTRODUCTION

- 1.1 Members have asked that a mechanism be created to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made including when possible an indication of when decisions may need to be made by the constituent Boroughs.
- 1.2 This report will be updated for every meeting and new and forthcoming items will be added to the list over time.
- 1.3 The Forward Plan has been divided into sections:
 - Consultations and Policy Development
 - Operations and Contracts Management
 - Corporate Management
 - Finance
 - Projects

2. CONSULTATIONS AND POLICY DEVELOPMENT

- 2.1 Consultations relating in particular to planning policy developments and issues relating to waste management are kept under review. Where such consultations are identified, they are noted in this section of the forward plan; otherwise a general report is listed, and relevant policy developments and consultations will be included.
- 2.2 The Government's 25 year environment plan, published on 11 January, included an action to publish a Resources and Waste strategy in 2018. That may assist in maintaining public attention on the issues of waste prevention, minimisation and recycling. Authority officers will be ready to respond to any consultative elements in this proposal, though the timing is at this stage unclear. In addition the Mayor of London is expected to publish his Environment Strategy in 2018 following consultation (to which the Authority contributed).
- 2.3 Within the Authority's own work programme, the current North London Joint Waste Strategy runs to 2020. Working with boroughs and in dialogue with Members, we shall therefore be developing proposals which refresh the strategy and set the direction into the longer future. Timing and content of submissions to Authority meetings will need to be worked out and therefore there are no specific proposals in the forward plan table, but Members will want to be aware of forthcoming activity on this issue.

3. OPERATIONS AND CONTRACTS MANAGEMENT

- 3.1 This section lists the ongoing recycling, composting and disposal of the wastes collected by the seven constituent borough councils, along with associated contract performance management and statutory reporting activities.
- 3.2 The implementation of the current North London Joint Waste Strategy will proceed in a variety of ways, including through the on-going management of contracted services, the North London Waste Prevention Plan 2016-18, and the implementation of a communications campaign on household waste recycling.

Third party reuse and recycling credits will continue. Bids for financial support from external bodies will also come forward.

4. CORPORATE MANAGEMENT

- 4.1 At the organisational level, the Authority continues to have regard to potential risks, to oversee its shareholder interest in LondonEnergy Ltd, and to manage its relationships with the constituent borough councils.

5. FINANCE

- 5.1 Budget approval reports and Accounts sign off reports are included, together with the regular budget reviews.

6. PROJECTS

- 6.1 This section covers reports to take forward specific aspects of the Authority's approach to the treatment of residual waste, and includes anticipated decisions on the North London Heat and Power Project for the delivery of a new Energy Recovery Facility at the Edmonton EcoPark. During the course of 2018, it is expected that Member decisions will be sought for the following elements of the North London Heat and Power Project: the strategy for procuring and funding the Energy Recovery Facility; and the procurement of the Resource Recovery Facility and EcoPark House. In addition we will be demonstrating progress against the range of activities needed to deliver the project so that Members have assurance that the project is being handled effectively.

7. COMMENTS OF THE FINANCIAL ADVISER

- 7.1 The Financial Adviser has been consulted in the preparation of this report and all comments have been incorporated.

8. COMMENTS OF THE LEGAL ADVISER

- 8.1 A forward plan as such is not a legal requirement, because the Authority does not operate under Executive arrangements, but will nonetheless be helpful in longer term business planning.

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FORWARD PLAN

CONSULTATIONS AND POLICY DEVELOPMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consultations and policy update Head of Operations	To consider and approve draft responses to various waste consultations, as published.	As arising

OPERATIONS AND CONTRACTS MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Funding Bids Head of Operations	To consider and approve draft funding bids to various bodies as invited.	As arising
Operations Report Head of Operations	Update on operations including contract activity.	Ongoing

CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
LondonEnergy Ltd (LEL) Shareholder Issues Head of Operations	Issues arising in connection with the Authority's shareholding in LEL.	Ongoing
NLWA Annual Report Head of Operations	To approve the annual report for 2017/18.	AGM – June 2018
LEL Annual Report Head of Operations	To note the annual report of the Directors of LEL.	AGM – June 2018
Other AGM items	Membership of the Authority 2018/19.	AGM – June 2018

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Managing Director or Head of Legal and Governance	Appointment of the Chair of the Authority for the 2018/19 municipal year. Appointment of the Vice-Chair(s) of the Authority for the 2018/19 Municipal Year. Appointment of Members to Committees and Working Groups. Dates of meetings for the Authority in 2018/19	

FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Regular Budget Reviews Head of Finance	To keep under review and note the Authority's performance against budget during the year. In December, the report will also update Members on the budget and levy prospects for the following financial year. In June, the report will also provide Members with details of the actual expenditure and income for the previous year (subject to audit).	Ongoing
2017/18 Audit Plan Head of Finance	To review the External Auditor's plan for auditing the 2017/18 final accounts	April 2018
2017/18 Statement of Accounts Head of Finance	To receive the draft report of the Auditor and approve the Authority's Statement of Accounts and Annual Governance Statement.	July 2018

PROJECTS

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Implementation of Development Consent Order (North London Heat and Power Project) Managing Director or Head of Legal and Governance	Decisions relating to implementation of the DCO and project progress	Updates proposed for each meeting of the Authority incorporating recommendations for decisions as necessary
Residual Waste Management – next steps Managing Director of Head of Legal and Governance	Further decisions on implementation of options	June / September 2018

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Report Ends