

NORTH LONDON WASTE AUTHORITY

REPORT TITLE:
AMENDMENTS TO STANDING ORDERS

REPORT OF:
Managing Director

FOR SUBMISSION TO:
NORTH LONDON WASTE AUTHORITY

DATE:
8 February 2018

SUMMARY OF REPORT:

This report sets out the suggested amendments to Standing Orders to cover the name change of LondonWaste Ltd to LondonEnergy Ltd, the need for an additional ordinary Authority meeting in each municipal year, and further issues as set out in the report.

RECOMMENDATIONS:

The Authority is recommended to agree the proposed amendments to Standing Orders as set out in Appendix A and reflected in the track change version of Standing Orders at Appendix B.

SIGNED: Managing Director

DATE: 29 January 2018

1 BACKGROUND AND INTRODUCTION

- 1.1 Standing Orders set out the basis on which the Authority's business is carried out, They include sections on meeting arrangements, delegated authority to committees and officers, and sections on Contract Standing Orders and Financial Standing Orders.
- 1.2 This report proposes a limited review of Standing Orders to update the name of LondonWaste Ltd, and to provide for an additional ordinary meeting in each municipal year. A further review of Standing Orders will be considered in conjunction with the appointment of a Programme Director for the North London Heat and Power Project, and this is expected to follow in June of this year.
- 1.3 In addition to the changes set out expressly in this report, the format of Standing Orders has been updated so that there is an index which can be used to get direct to specific provisions. This should assist Members, officers and the public in finding relevant sections of Standing Orders. This change is not shown in the track change version in Appendix B.

2 PROPOSED AMENDMENTS TO STANDING ORDERS

- 2.1 Appendix A to this report contains a summary of the suggested amendments to Standing Orders, and a track changed version of Standing Orders is contained in Appendix B.

LondonEnergy Ltd – name change

- 2.2 In September 2017, LondonWaste Ltd formally changed its name to LondonEnergy Ltd. Standing Orders have been updated throughout to reflect this name change.

Authority's seal

- 2.3 It is proposed that the list of officers who can affix the Authority's seal to documents be extended to include the Head of Legal and Governance. This amendment is in Standing Order A.24. It is proposed for practical reasons to ensure that contracts can be sealed in a timely manner, in particular as there will be a significant number of documents requiring sealing for the North London Heat and Power Project.
- 2.4 At the Authority AGM on 17 June 2016 it was agreed that it was no longer necessary to maintain a Planning Sounding Group, on the basis that the group had never met, and any required communications were carried out through other means. It is therefore proposed that the need to consider a Planning Working Group in each year is removed from Standing Orders. It is also proposed that the reference to a Planning Adviser is removed, as the Authority's major planning exercise has now been carried out, and advice is obtained from external planning consultants.
- 2.5 In A.27.3, the provision allowing the Clerk to take action in any period when there are no Members of the Authority, the most likely example being between an election and the Annual General meeting of the Authority in that year, is duplicated. The deletion of the duplicated paragraph is proposed to correct this. This is required to ensure that there is no obligation to consult with the Chair and Vice-Chair(s) when taking such a

decision at a time when they have not been appointed, but the obligation to report action taken to the next meeting of the Authority is retained.

2.6 As set out in the table in Appendix A, it is proposed to delete a duplicate clause in SO A.27.3, and in the description of the role of the Legal Adviser, to add in the reference to attending meetings, consistently with other Advisers.

2.7 In addition, some typographical errors have been corrected.

3 CONCLUSION

3.1 Members are asked to consider and agree the proposed changes to Standing Orders.

4 FINANCIAL ADVISER'S COMMENTS

4.1 The Financial Adviser has been consulted in the preparation of this report and comments have been incorporated.

5 LEGAL ADVISER'S COMMENTS

5.1 The Legal Adviser has been consulted in the preparation of this report and comments have been incorporated.

Contact officer:
Ursula Taylor
Head of Legal and Governance
North London Waste Authority
Tel: 020 8489 4306
Email: Ursula.taylor@nlwa.gov.uk

REPORT ENDS

APPENDIX A Proposed Amendments to Standing Orders

Standing Order	Proposed Amendment	Reason for Amendment
A.2.2	Update all references in Standing Orders from LondonWaste Limited to LondonEnergy Limited	Reflect name change by company
A.5.3	Delete "Planning"	Consistently with the decision in June 2016 that it was no longer necessary to retain a Planning Sounding Group.
A.24	Add "or Head of Legal and Governance"	A significant number of sealed documents will be required for NLHPP. The change is proposed to assist the smooth running of the project.
A.27.3	Delete "Planning Adviser"	The Authority's application for the DCO has been completed.
A.27.3	Delete: (a) The Clerk shall when no Members are appointed, for example after whole council elections in the Constituent Councils but before Members of the Authority have been appointed by those Constituent Councils, have delegated authority to take any decisions which in his or her opinion are such as to not admit of delay until such time as the Authority can meet.	This provision duplicates the final provision in this Standing Order A.27.3.
	Add in section 3 Legal Adviser, at end of paragraph 3.9 "and attend meetings"	For consistency with other Advisers, and with the nature of the Legal Adviser role.

APPENDIX B Track Changed Version of Standing Orders