

Agenda Item 14

NORTH LONDON WASTE AUTHORITY	
REPORT TITLE: DATES OF MEETINGS FOR THE AUTHORITY IN 2005/2006	
REPORT OF: DEPUTY CLERK	
FOR SUBMISSION TO THE NORTH LONDON WASTE AUTHORITY	DATE: 6 TH JULY 2005
SUMMARY OF REPORT This report sets out proposed dates for Authority meetings in 2005/2006. Local Government Act 1972 – Access to Information : No documents required to be listed. Contact Officer: Thomas Ribbits, Deputy Clerk, NLWA Camden Town Hall Judd Street, London WC1H 9JE (020 7974 1915) Email: thomas.ribbits@camden.gov.uk	
RECOMMENDATION: That the Authority agrees the following: 1. The Annual meeting of the Authority be rescheduled to June for future years; and 2. The dates for proposed for meetings in 2005/2006 and the time that meetings are held.	

Signed by:

Date:

DATES FOR MEETINGS OF THE AUTHORITY IN 2005/2006

1. Introduction

1.1 The North London Waste Authority usually meets five times a year, although occasionally meetings are cancelled if there is lack of business, or special meetings are called if there are important urgent matters requiring the decision of the full Authority.

1.2 The meeting dates are proposed on the basis of an even spread throughout the year but taking account of statutory deadlines imposed in relation to various Authority functions as detailed below.

1.3 Members are asked therefore to note that the Levy must be notified to boroughs before the 15th February 2006 which requires the Authority to meet prior to that date.

1.4 In addition, the Authority's 2005/06 draft Statement of Accounts needs to be reported to and approved by the Authority by 30th June 2006. This means that either a special meeting is called in late June to deal with this, which would be followed very shortly by the annual meeting at the start of July, or that the Annual meeting of the Authority be scheduled for June from now on.

1.5 Officers recommend the latter option, although this will require a change to Standing Orders to allow this to happen. There is a report elsewhere on this agenda detailing other changes to the Standing Orders and this proposal is included there.

1.6 In addition, the party conferences this year are as follows:

Liberal Democrat:	17-22 September 2005
Labour:	25-29 September 2005
Conservative:	3-6 October 2005

1.7 Members have previously agreed that meetings should take place on Wednesday afternoons at 3.00pm at Camden Town Hall. Members may wish to consider if the time of the meeting is still appropriate. In some of the dates detailed below, the option of starting meeting dates at different times has been included (the option has not been included for the first two meetings as there is no room availability)

1.8 Therefore the proposed dates for meetings of the Authority are detailed below. The first suggested date in each case is considered the best for allowing essential business to be considered by Members without delay.

Suggested Date:
Wednesday 12th October 2005 at 3.00 pm in the Council Chamber
Proposed Alternatives:
Wednesday 5th October 2005 at 3.00 pm in the Council Chamber (this clashes with the Conservative Party Conference)
Wednesday 19th October 2005 at 2.00 pm or 3.00 pm in Committee Room Four

Suggested Date:
Wednesday 7th December 2005 at 3.00 pm in the Council Chamber
Proposed Alternative:
Wednesday 14th December 2005 at 2.00 pm or 3.00 pm in the Council Chamber

Suggested Date:
Wednesday 8th February 2006 at any time during the day in the Council Chamber
Proposed Alternative:
Thursday 9th February 2006 at any time during the day in the Council Chamber

Suggested Date:
Wednesday 5th April 2006 at any time during the day in Committee Room One
Proposed Alternative:
Wednesday 12th April 2006 at any time during the day in the Council Chamber

ANNUAL MEETING:
Suggested Date:
Wednesday 28th June 2006 at any time during the day in the Council Chamber
Proposed Alternative:
Thursday 29th June 2006 at any time during the day in the Council Chamber

1.9 Arrangements for party meetings prior to these meeting dates have been made.

2. Finance Officer Comments

2.1 The Finance Officer was consulted on this report and has no comments to make.

3. Legal Comments

3.1 The Legal Adviser's comments are incorporated in the report.