

# Agenda Item 13

<b>NORTH LONDON WASTE AUTHORITY</b>	
<b>REPORT TITLE:</b> DATES OF MEETINGS FOR THE AUTHORITY IN 2006/2007	
<b>REPORT OF:</b> DEPUTY CLERK	
<b>FOR SUBMISSION TO</b> THE NORTH LONDON WASTE AUTHORITY	<b>DATE:</b> 28 <sup>th</sup> June 2006
<b>SUMMARY OF REPORT</b>  This report sets out proposed dates for Authority meetings in 2006/2007.  Local Government Act 1972 – Access to Information : No documents required to be listed.  Contact Officer: Thomas Ribbits, Deputy Clerk, NLWA Camden Town Hall Judd Street, London WC1H 9JE (020 7974 1915) Email: thomas.ribbits@camden.gov.uk	
<b>RECOMMENDATION:</b>  That the Authority agrees the dates for proposed for meetings in 2006/2007 and the time that meetings are held.	

**Signed by:** .....

**Date:** .....

## **DATES FOR MEETINGS OF THE AUTHORITY IN 2006/2007**

### **1. Introduction**

1.1 The North London Waste Authority usually meets five times a year, although occasionally meetings are cancelled if there is lack of business (which is rare), or special meetings are called if there are important urgent matters requiring the decision of the full Authority.

1.2 The meeting dates are proposed on the basis of an even spread throughout the year but taking account of statutory deadlines imposed in relation to various Authority functions as detailed below.

1.3 Members are asked therefore to note that the Levy must be notified to boroughs before 15th February 2007 **check with Bob** which requires the Authority to meet prior to that date, but late enough to allow officers to prepare the budgetary information needed for Members to make the decision.

1.4 In addition, the Authority's 2006/7 draft Statement of Accounts needs to be reported to and approved by the Authority by 30th June 2007. Because of the need to allow officers sufficient time to prepare this report, this meeting which is also the annual meeting of the Authority, will take place late in the month. The same reasoning applies to the September 2006 meeting of the Authority, where it is necessary for the External Auditor to report to Members on the outcome of 2005/06 audit and for the Authority to approve the final 2005/06 Statement of Accounts.

1.5 In addition, the party conferences this year are as follows:

Liberal Democrat:	16th-21 <sup>st</sup> September 2006
Labour:	24th-28th September 2006
Conservative:	1 <sup>st</sup> -4 <sup>th</sup> October 2006

1.6 Meetings of the Authority have usually been held on Wednesday afternoons at 3.00pm at Camden Town Hall (with party meetings taking place in the hour beforehand). Members may wish to consider if these arrangements are still appropriate. In some of the dates detailed below, other weekdays have been suggested in relation to the reasons given in paragraphs 1.3 and 1.4. or because of room booking requirements and officer availability.

1.7 Therefore the proposed dates for meetings of the Authority are detailed below. The first suggested date in each case is considered the best for allowing essential business to be considered by Members without delay.

**Suggested Date:**

Wednesday 27<sup>th</sup> September 2006 at 3.00pm in the Camden Council Chamber

**Proposed Alternatives:**

Thursday 29<sup>th</sup> September 2006 at 3.00pm in the Camden Council Chamber

Tuesday 26<sup>th</sup> September 2006 at 3.00pm in the Camden Council Chamber

**Suggested Date:**

Thursday 7<sup>th</sup> December 2006 at 3.00pm in the Camden Council Chamber

**Proposed Alternative:**

Thursday 14<sup>th</sup> December 2006 at 3.00pm in the Camden Council Chamber

**Suggested Date:**

Tuesday 13<sup>th</sup> February 2007 at 3.00pm in the Camden Council Chamber

**Proposed Alternative:**

Wednesday 7<sup>th</sup> February 2007 at 3.00pm in the Camden Council Chamber

**Suggested Date:**

Wednesday 11<sup>th</sup> April 2007 at 3.00pm in the Camden Council Chamber

**Proposed Alternative:**

Wednesday 4<sup>th</sup> April 2007 at 3.00pm in the Camden Council Chamber

**ANNUAL MEETING:****Suggested Date:**

Wednesday 27<sup>th</sup> June 2007 at 3.00pm in the Camden Council Chamber

**Proposed Alternative:**

Thursday 28<sup>th</sup> June 2007 at 3.00pm in the Camden Council Chamber

1.9 Arrangements for party meetings prior to the final selected meeting dates will be made.

**2. Finance Adviser Comments**

2.1 The Finance Adviser was consulted on this report and has no comments to make.

**3. Legal Comments**

3.1 The Legal Adviser's comments are incorporated in the report.

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**REPORT ENDS**