

## Agenda Item 15

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| NORTH LONDON WASTE AUTHORITY  |                                     |
| REPORT TITLE:<br>MEMBERS QUESTIONS  |                                     |
| REPORT OF:<br>DEPUTY CLERK  |                                     |
| FOR SUBMISSION TO<br>THE NORTH LONDON WASTE AUTHORITY   | DATE:<br>27 <sup>th</sup> June 2007 |
| SUMMARY OF REPORT<br><br>This report informs the Authority of the NLWA Members' Questions process and any questions that have been provided for the meeting.<br><br>Local Government Act 1972 – Access to Information<br><br>Documents used in the preparation of this report:<br>None excepting minutes of previous meetings<br><br>Contact Officer:<br>Thomas Ribbits<br>Deputy Clerk, NLWA<br>Camden Town Hall<br>Judd Street<br>London WC1H 9JE<br>Telephone: 020 7974 1915<br>thomas.ribbits@camden.gov.uk |                                     |
| RECOMMENDATION:<br><br>The North London Waste Authority is RECOMMENDED to note the report.  |                                     |

Signed by:

Deputy Clerk

Date:

## **NORTH LONDON WASTE AUTHORITY – 27<sup>th</sup> JUNE 2007**

### **1. Introduction**

1. At the meeting of the Authority held on 20<sup>th</sup> September 2006, Members agreed that a Members' Question Time be introduced for future meetings.
- 1.2 It was agreed that any questions that were received would be included as part of the printed agenda, and therefore, Members will find these listed below.
- 1.3 Full answers will be provided at the meeting itself.

### **2. Procedure for How the Members Question Time Will Work**

- 2.1 Members may ask one question each in writing a week before the meeting: the deadline will be noon on the Wednesday two weeks prior to the meeting in order to allow copies of the questions to appear on the agenda for the meeting.
- 2.2 The questions must relate to the business carried out by the Authority, and will be subject to legal clearance on this basis.
- 2.3 Only five questions may be asked in total at any one meeting and will be accepted on a first-come-first-served basis.
- 2.4 These questions will be circulated to the Chair and to relevant officers/advisers to produce a response.
- 2.5 The answers and responses will then tabled at the meeting to everyone present including the public.
- 2.6 At the Question Time part of the meeting, which will be in the early part of the agenda, the Member that submitted the first question will read out his/her question (to save time, the Member may wish to say "question as written" as the paperwork will have been circulated to those present) and the response is given (often in the same way).
- 2.7 There may be one supplementary question from the originator if desired. The Chair may answer this orally or arrange for a written response to be provided.
- 2.8 Question time shall be restricted to 15 minutes. Any questions not dealt with in the time allowed shall receive a written reply as soon as possible after the meeting.
- 2.9 The questions and answers will be incorporated into the minutes as an appendix.

2.10 The Question Time will not operate at the Annual Meeting of the Authority as the identity of the Chair for the forthcoming year will not be known.

**3. Questions**

3.1 There have been no member questions received for this meeting.

**4. Finance Adviser's Comments**

4.1 The Finance Adviser was consulted on this report and has no comments to make.

**5. Legal Adviser's Comments**

5.1 The Legal Adviser was consulted on this report and has no comments to make.

**REPORT ENDS**