

Agenda Item 19

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| NORTH LONDON WASTE AUTHORITY | |
| REPORT TITLE: FUTURE REPORTS | |
| REPORT OF: DEPUTY CLERK | |
| FOR SUBMISSION TO THE NORTH LONDON WASTE AUTHORITY | DATE: 19 th September 2007 |
| SUMMARY OF REPORT This report informs members of the schedule of known reports which are intended for presentation to Members in the future. Local Government Act 1972 – Access to Information Documents used in the preparation of this report: None excepting minutes of previous meetings Contact Officer: Thomas Ribbits Deputy Clerk, NLWA Camden Town Hall Judd Street London WC1H 9JE Telephone: 020 7974 1915 thomas.ribbits@camden.gov.uk | |
| RECOMMENDATION: The North London Waste Authority is RECOMMENDED to note the report. | |

Signed by:

Deputy Clerk

Date:

NORTH LONDON WASTE AUTHORITY – 19th September 2007

FUTURE REPORTS

1. Introduction

- 1.1 Members have previously asked that a mechanism be created to allow the Authority to identify future reports and matters which would be considered at future meetings.
- 1.2 Officers have therefore identified those items of which they are aware, and these have been collated in the appendix to this report.
- 1.3 It is intended that this report will be updated for every meeting and that new and looming items will be added to the list over time.
- 1.4 Members are asked to remember, however, that the list will not be comprehensive as items for Authority consideration sometimes become apparent at short notice. Nonetheless, officers will undertake to keep it as accurate as possible.
- 1.5 With this process and also the implementation of the process whereby members are advised by letter of business expected for the next meeting approximately a month in advance, the agenda will again be published as one document.

2. Finance Adviser's Comments

- 2.1 The Finance Adviser was consulted on this report and has no comments to make.

3. Legal Adviser's Comments

- 3.1 The Legal Adviser was consulted on this report and has no comments to make.

NORTH LONDON WASTE AUTHORITY: SCHEDULE OF REPORTS

| Report Title (and date requested) | Comments | Scheduled |
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| REVENUE AND CAPITAL BUDGETS – OUTTURN AND BUDGET REVIEW REPORTS | Report of the Finance Adviser | Standing Item (except April Meeting) |
| JOINT MUNICIPAL WASTES MANAGEMENT STRATEGY DEVELOPMENT UPDATE | Report of the Head of Waste Strategy and Contracts | Standing Item |
| PROCUREMENT UPDATE | Report of the Financial Adviser | Standing Item |
| LWL MINUTES | Report of the Deputy Clerk | Standing Item |
| REVIEW OF CONTRACT ACTIVITIES | Report of the Head Of Waste Strategy And Contracts. | Standing Item |
| PRESENTATIONS TO THE AUTHORITY FROM THE CAMPAIGN FOR REAL RECYCLING AND VIOLIA (if the Chairman considers there to be capacity on the agenda) | To be organised by the Deputy Clerk | December 2007 |
| RECYCLING CREDIT PAYMENTS | Report of the Head Of Waste Strategy And Contracts. | December 2007 (annual) |
| PROCUREMENT AND ACQUISITIONS | Report of the Financial Adviser | December 2007 |
| EXTERNAL AUDITOR'S ANNUAL AUDIT LETTER TO MEMBERS | Report of the Financial Adviser | February 2008 (annual) |
| APPROVAL OF THE ANNUAL BUDGET AND DETERMINATION OF THE LEVY | Report of the Financial Adviser | February 2008 (annual) |
| THIRD-PARTY RE-USE AND RECYCLING CREDIT REGISTRATIONS MONITORING (requested February 2007) | Report of the Head Of Waste Strategy And Contracts. | September 2008 |
| NLWA REPRESENTATION AT LWL LTD ANNUAL MEETING | Report of the Deputy Clerk | Feb 2008 |
| DRAFT BEST VALUE PERFORMANCE PLAN | Report of the Head of Waste Strategy and Contracts | April 2008 |
| RISK REVIEW: ANNUAL UPDATE | Report of the Financial Adviser | June 2008 |
| EXTERNAL AUDITORS REPORT ON KEY FINDINGS AND CONCLUSIONS OF THEIR AUDIT OF THE AUTHORITY'S 2007/8 ACCOUNTS | Report of the Financial Adviser/External Auditors | September 2008 (annual) |
| MINUTES OF THE MEETING OF THE NORTH LONDON WASTE AUTHORITY URGENCY COMMITTEE | Provided by the Deputy Clerk | As and when |
| AMENDMENT TO THE NORTH LONDON WASTE AUTHORITY STANDING ORDERS | Report of the Deputy Clerk | As and When |
| CHANGES TO ADMINISTRATIVE PERSONNEL | Report of the Deputy Clerk | As and when |
| CONSULTATION RESPONSES | Report of the Head of Waste | As and |

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| From the Mayor From other waste authorities From Government Depts From others | Strategy and Contracts | When |
| AWARD OF CONTRACTS | Report of the Head of Waste Strategy and Contracts | As and When |
| LONDONWASTE LTD – WASTE INCINERATION DIRECTIVE | Report of the Finance Adviser/Head of Waste Strategy and Contracts/Technical Adviser | As and When |
| ARSENAL RELOCATION | Report of the Head of Waste Strategy and Contracts | As and When |
| HENDON RELOCATION | Report of the Head of Waste Strategy and Contracts | As and When |
| AWARD OF CONTRACTS BY OFFICERS UNDER DELEGATED AUTHORITY | Report of the Deputy Clerk | As and When |

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| Business for the Annual Meeting | | |
| STATEMENT OF MEMBERSHIP | Report of the Deputy Clerk | June |
| APPOINTMENT OF MEMBERS TO COMMITTEES AND OTHER APPOINTMENTS <ul style="list-style-type: none"> • The North London Waste Authority Urgency Committee • The Board of LondonWaste Ltd • The LondonWaste Ltd Pensions Trustees. • The Joint Waste Strategy Implementation Board • The LATS Member Working Group | Report of the Deputy Clerk | June |
| NORTH LONDON WASTE AUTHORITY – ANNUAL REPORT | Report of the Deputy Clerk | June |
| ANNUAL REPORT OF NLWA DIRECTORS OF LONDONWASTE LTD | Report of the Deputy Clerk/NLWA Directors Of LondonWaste Ltd | June |
| REVIEW OF NLWA STANDING ORDERS (if needed) | Report of the Legal Officer/Deputy Clerk | June |
| REVIEW OF CONTRACT STANDING ORDERS (if needed) | Report of the Legal Officer | June |
| REVIEW OF FINANCIAL STANDING ORDERS (if needed) | Report of the Financial Adviser | June |
| DATES OF MEETINGS FOR THE AUTHORITY IN THE NEXT YEAR | Report of the Deputy Clerk | June |

Report Ends