

Agenda Item 14

NORTH LONDON WASTE AUTHORITY	
REPORT TITLE: DATES OF MEETINGS FOR THE AUTHORITY IN 2007/8	
REPORT OF: DEPUTY CLERK	
FOR SUBMISSION TO THE NORTH LONDON WASTE AUTHORITY	DATE: 27 th June 2007
SUMMARY OF REPORT This report sets out proposed dates for Authority meetings in 2006/2007. Local Government Act 1972 – Access to Information : No documents required to be listed. Contact Officer: Thomas Ribbits, Deputy Clerk, NLWA Camden Town Hall Judd Street, London WC1H 9JE (020 7974 1915) Email: thomas.ribbits@camden.gov.uk	
RECOMMENDATION: That the Authority agrees the dates for proposed for meetings in 2007/8 and the time that meetings are held.	

Signed by:

Date:

DATES FOR MEETINGS OF THE AUTHORITY IN 2007/8

1. Introduction

1.1 The North London Waste Authority usually meets five times a year, although occasionally meetings are cancelled if there is lack of business (which is rare), or special meetings are called if there are important urgent matters requiring the decision of the full Authority.

1.2 The meeting dates are proposed on the basis of an even spread throughout the year but taking account of statutory deadlines imposed in relation to various Authority functions as detailed below.

1.3 Members are asked therefore to note that the Levy must be notified to boroughs before 14th February 2008 which requires the Authority to meet prior to that date, but late enough to allow officers to prepare the budgetary information needed for Members to make the decision.

1.4 In addition, the Authority's 2006/7 draft Statement of Accounts needs to be reported to and approved by the Authority by 30th June 2008. Because of the need to allow officers sufficient time to prepare this report, this meeting which is also the annual meeting of the Authority, will take place late in the month. The same reasoning applies to the September 2007 meeting of the Authority, where it is necessary for the External Auditor to report to Members on the outcome of 2006/07 audit and for the Authority to approve the final 2006/7 Statement of Accounts prior to the end of the month.

1.5 In addition, the party conferences this year are as follows:

Liberal Democrat:	15 th - 20 st September 2007
Labour:	23 rd - 27th September 2007
Conservative:	30 th September – 3 rd October 2007

1.6 Meetings of the Authority have usually been held on Wednesday afternoons at 3.00pm at Camden Town Hall (with party meetings taking place in the hour beforehand), and Members expressed a strong preference at the last annual general meeting for this to continue. Members may wish to consider if these arrangements are still appropriate.

1.7 Therefore the proposed dates for meetings of the Authority are detailed below. The first suggested date in each case is considered the best for allowing essential business to be considered by Members without delay.

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Proposed Date	Alternative Date
Wednesday 26 th September 2007	Wednesday 19 th September 2007
Wednesday 12 th December 2007	Wednesday 5 th December 2007
Wednesday 6 th February 2008	Wednesday 13 th February 2008
Wednesday 16 th April 2008	Wednesday 23 rd April 2008
Wednesday 25 th June 2008	Wednesday 18 th June 2008

1.8 Arrangements for party meetings prior to the final selected meeting dates will be made.

2. Financial Adviser Comments

2.1 The Financial Adviser was consulted on this report and has no comments to make.

3. Legal Comments

3.1 The Legal Adviser's comments are incorporated in the report.

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