

Agenda Item 16

NORTH LONDON WASTE AUTHORITY	
REPORT TITLE: FUTURE REPORTS	
REPORT OF: ACTING DEPUTY CLERK	
FOR SUBMISSION TO NORTH LONDON WASTE AUTHORITY	DATE: 12 th December 2007
SUMMARY OF REPORT This report informs members of the schedule of known reports which are intended for presentation to Members in the future. Local Government Act 1972 – Access to Information Documents used in the preparation of this report: None excepting minutes of previous meetings Contact Officer: Vicky Wemyss-Cooke Acting Deputy Clerk, NLWA Camden Town Hall Judd Street London WC1H 9JE Telephone: 020 7974 5726 vicky.wemyss-cooke@camden.gov.uk	
RECOMMENDATION: The North London Waste Authority is RECOMMENDED to note the report.	

Signed by:

Acting Deputy Clerk

Date:

NORTH LONDON WASTE AUTHORITY – 12th December 2007

FUTURE REPORTS

1. Introduction

- 1.1 Members have previously asked that a mechanism be created to allow the Authority to identify future reports and matters which would be considered at future meetings.
- 1.2 Officers have therefore in seeking to address that request identified those items of which they are aware, and these have been collated in the appendix to this report.
- 1.3 It is intended that this report will be updated for every meeting and that new and forthcoming items will be added to the list over time.
- 1.4 Members are asked to note, however, that the list will not be totally comprehensive as items for Authority consideration sometimes become apparent at short notice. Nonetheless, officers will undertake to keep it as accurate and as up to date as possible.

2. Finance Adviser's Comments

- 2.1 The Finance Adviser was consulted on this report and has no comments to make.

3. Legal Adviser's Comments

- 3.1 The Legal Adviser was consulted on this report and has no comments to make.

NORTH LONDON WASTE AUTHORITY: SCHEDULE OF REPORTS

Report Title (and date requested)	Comments	Scheduled
REVENUE AND CAPITAL BUDGETS – OUTTURN AND BUDGET REVIEW REPORTS	Report of the Finance Adviser	Standing Item (except April Meeting)
JOINT MUNICIPAL WASTES MANAGEMENT STRATEGY DEVELOPMENT UPDATE	Report of the Head of Waste Strategy and Contracts	Standing Item
PROCUREMENT UPDATE	Report of the Financial Adviser	Standing Item
LWL MINUTES	Report of the Deputy Clerk	Standing Item
REVIEW OF CONTRACT ACTIVITIES	Report of the Head Of Waste Strategy And Contracts.	June and December each year
EXTERNAL AUDITOR’S ANNUAL AUDIT LETTER TO MEMBERS	Report of the Financial Adviser	February 2008 (annual)
APPROVAL OF THE ANNUAL BUDGET AND DETERMINATION OF THE LEVY	Report of the Financial Adviser	February 2008 (annual)
NLWA REPRESENTATION AT LONDONWASTE LTD ANNUAL GENERAL MEETING	Report of the Deputy Clerk	Feb 2008
DRAFT BEST VALUE PERFORMANCE PLAN	Report of the Head of Waste Strategy and Contracts	April 2008
RISK REVIEW: ANNUAL UPDATE	Report of the Financial Adviser	June 2008
THIRD-PARTY RE-USE AND RECYCLING CREDIT REGISTRATIONS MONITORING (requested February 2007)	Report of the Head Of Waste Strategy And Contracts.	September 2008
EXTERNAL AUDITORS REPORT ON KEY FINDINGS AND CONCLUSIONS OF THEIR AUDIT OF THE AUTHORITY’S 2007/8 ACCOUNTS	Report of the Financial Adviser/External Auditors	September 2008 (annual)
RECYCLING CREDIT PAYMENTS	Report of the Head Of Waste Strategy And Contracts.	December 2008 (annual)
MINUTES OF THE MEETING OF THE NORTH LONDON WASTE AUTHORITY URGENCY COMMITTEE	Provided by the Deputy Clerk	As and when
AMENDMENT TO THE NORTH LONDON WASTE AUTHORITY STANDING ORDERS	Report of the Deputy Clerk	As and When
CHANGES TO ADMINISTRATIVE PERSONNEL	Report of the Deputy Clerk	As and when
CONSULTATION RESPONSES From the Mayor From other waste authorities From Government Depts From others	Report of the Head of Waste Strategy and Contracts	As and When

AWARD OF CONTRACTS	Report of the Head of Waste Strategy and Contracts	As and When
HORNSEY STREET RELOCATION	Report of the Head of Waste Strategy and Contracts	As and When
HENDON RELOCATION	Report of the Head of Waste Strategy and Contracts	As and When
AWARD OF CONTRACTS BY OFFICERS UNDER DELEGATED AUTHORITY	Report of the Deputy Clerk	As and When

Business for the Annual Meeting		
STATEMENT OF MEMBERSHIP	Report of the Deputy Clerk	June
APPOINTMENT OF MEMBERS TO COMMITTEES AND OTHER APPOINTMENTS <ul style="list-style-type: none"> • The North London Waste Authority Urgency Committee • The Board of LondonWaste Ltd • The LondonWaste Ltd Pensions Trustees. • The Joint Waste Strategy Implementation Board • The LATS Member Working Group 	Report of the Deputy Clerk	June
NORTH LONDON WASTE AUTHORITY – ANNUAL REPORT	Report of the Deputy Clerk	June
ANNUAL REPORT OF NLWA DIRECTORS OF LONDONWASTE LTD	Report of the Deputy Clerk/NLWA Directors Of LondonWaste Ltd	June
REVIEW OF NLWA STANDING ORDERS (if needed)	Report of the Legal Officer/Deputy Clerk	June
REVIEW OF CONTRACT STANDING ORDERS (if needed)	Report of the Legal Officer	June
REVIEW OF FINANCIAL STANDING ORDERS (if needed)	Report of the Financial Adviser	June
DATES OF MEETINGS FOR THE AUTHORITY IN THE NEXT YEAR	Report of the Deputy Clerk	June

Report Ends