

**NORTH LONDON WASTE AUTHORITY**

**REPORT TITLE:**

**NORTH LONDON RECYCLING FORUM**

**REPORT OF:**

**HEAD OF WASTE STRATEGY AND CONTRACTS**

**FOR SUBMISSION TO:**

**AUTHORITY MEETING**

**DATE:**

**6<sup>th</sup> February 2008**

**SUMMARY OF REPORT:**

This report updates Members on NLWA's sponsorship of the North London Recycling Forum (NLRF) and provides options for future support.

**RECOMMENDATIONS**

The Authority is recommended to:

- i) note that the North London Recycling Forum (NLRF) Steering Group has changed its name to "The Resource Forum"; and
- ii) note the post 2007 proposal for the NLRF that was prepared by the NLRF Steering Group for the September 2007 Authority meeting; and
- iii) decide whether to:
  - a) abide by its decision made in September 2007 to cease financial support for the NLRF as of 1 April 2008; or
  - b) reinstate financial support for the NLRF for the period 1 April 2008 to 31 December 2008 on the understanding that it will be used to deliver 2 NLRF events during that period and decide if that financial support will be in line with the levels proposed in paragraph 1.8.1 or 1.8.2.

**Signed by Head of Waste Strategy  
and Contracts**

.....

**Date:** .....

## 1.0 BACKGROUND

- 1.1 The North London Recycling Forum (NLRF) was established in 2001 at an event jointly hosted by the North London Waste Authority (NLWA) and LondonWaste Limited (LWL). Since that initial meeting, nine NLRF events have been held with the most recent being in February 2008. Throughout this time, the Authority has co-sponsored the Forum with LWL on an equal basis.
- 1.2 While the NLRF is not a constituted body, it operates independently of the two lead sponsoring organisations. It has an elected Chair, a part-time Co-ordinator and a Steering Group that includes the Chair, the Co-ordinator and representatives from NLWA, LWL as well as community sector, business and educational organisations.
- 1.3 A list of pre-registrations for the September 2006 and June 2007 NLRF events is provided in Appendix C, demonstrating the typical attendance and mix of sectors.
- 1.4 At its September 2007 meeting, the Authority resolved to cease financial support for the NLRF from 1 April 2008. At its December 2007 meeting, Members requested that the decision to cease financial support be reconsidered at the next meeting in February 2008.
- 1.5 For the September 2007 meeting, the NLRF Steering group prepared a proposal to extend NLWA sponsorship for the 2008 calendar year, along with a budget. These documents are attached in Appendix A and B.
- 1.6 While the financial support for the NLRF has historically been £12,000 per annum, the NLRF Steering Group requested £13,170 for the 2008 calendar year to account for inflationary rises since the original commitment in 2005.
- 1.7 At the September 2007 meeting, the Authority approved £3,000 for the period up to 31<sup>st</sup> March 2008 after which the financial support would cease. This decision was in line with the historic level of support of £12,000 per annum.
- 1.8 If the Authority chooses to reinstate financial support for the NLRF for the period of 1 April 2008 to 31 December 2008, options for the level of that support include:
  - 1.8.1 committing £9,000 for the remaining 9 months of the 2008 calendar year, in line with the historic level of support for the NLRF; or
  - 1.8.2 committing £9,877.50 for the remaining 9 months of the 2008 calendar, in line with the request from the NLRF for support to be adjusted for inflation.
- 1.9 Sponsorship of the NLRF is on a calendar year basis to match LWL's budgetary processes. Due to the mismatch between the sponsorship calendar and the NLWA budgetary calendar, budgetary provision must be made for the final quarter of the 2008/09 financial year, even though sponsorship for that period is it is not currently being considered.

- 1.10 A more detailed break-down of costs and staff time was provided in the report to the September 2007 Authority meeting, which can be viewed at [www.nlwa.gov.uk/html/reports.asp](http://www.nlwa.gov.uk/html/reports.asp).
- 1.11 The 2005-2007 business plan aimed to hold five NLRF events between 2005 and 2007. Four events were held in that time period, with a fifth recently held on 1<sup>st</sup> February 2008 at City Hall. This last event was previously scheduled for December 2007, but was postponed due to the venue being double-booked.
- 1.12 At the September 2007 meeting, it was recommended that if the Authority approved funding of the NLRF for the 2008 calendar year, it should be on the basis that 2 North London events would be held in 2008. These events were to be in addition to the one originally scheduled for December 2007.
- 1.13 It is recommended that any funding beyond April is on the basis that 2 extra NLRF events are held in 2008 in addition to the recent NLRF event in February (as this was scheduled and planned in the 2005-2007 business plan).
- 1.14 At its September 2007 meeting, the Authority requested alternative community engagement programmes be presented for consideration by the Authority at its December 2007 meeting. A proposal for a £25,000 community event fund was considered and approved at that meeting.

## **2.0 FORUM NAME CHANGE AND IMPACTS ON NORTH LONDON**

- 2.1 Following the Authority's decision in September 2007 to cease financial support, the NLRF Steering Group initiated action to secure alternative sponsorship for the Forum going forwards.
- 2.2 As part of the work to secure alternative sponsorship, the NLRF Steering Group agreed to change their name to "The Resource Forum" and initiated work to develop a website ([www.theresourceforum.org](http://www.theresourceforum.org)). This change in name allows the Steering Group to offer its expertise and services to run events right across London, rather than just in North London.
- 2.3 If the Authority chooses to reinstate financial support from 1<sup>st</sup> April 2008, the Steering Group will continue to be called "The Resource Forum". However, the funding provided by the NLWA will need to be "ring fenced" to ensure it is only spent on Forum events with a North London focus, and an appropriate amount of the co-ordinator's time.
- 2.4 This ring-fencing of funding would see two "North London Recycling Forum" events held between April and December 2008, with the organisation of the events being handled by "The Resource Forum" Steering Group.

- 2.5 It is anticipated that this name change will have little impact on the actual NLRF events themselves, as the same people are involved. However, NLWA officers may reconsider their attendance at “The Resource Forum” steering group when it is considering non-North London events and activities.

### **3.0 RECOMMENDATIONS**

3.1 The Authority is recommended to:

- i) note that the North London Recycling Forum (NLRF) Steering Group has changed its name to “The Resource Forum”; and
- ii) note the post 2007 proposal for the NLRF that was prepared by the NLRF Steering Group for the September 2007 Authority meeting; and
- iii) note the post 2007 proposal for the NLRF that was prepared by the NLRF Steering Group for the September 2007 Authority meeting; and decide whether to:
  - a) abide by its decision made in September 2007 to cease financial support for the NLRF as of 1 April 2008; or
  - b) reinstate financial support for the NLRF for the period 1 April 2008 to 31 December 2008 on the understanding that it will be used to deliver 2 NLRF events during that period and decide if that financial support will be in line with the levels proposed in paragraph 1.8.1 or 1.8.2.

### **4.0 COMMENTS OF THE FINANCIAL ADVISER**

- 4.1 The Financial Adviser has been consulted in the preparation of this report and advises that the 2008/09 draft budget considered elsewhere on this agenda provides sufficient budget provision and therefore the flexibility for Members to agree either of the possible funding support levels.

### **5.0 COMMENTS OF THE LEGAL ADVISER**

- 5.1 The Legal Adviser has been consulted in the preparation of this report and has no further comments to add.

**Local Government Act 1972 – Access to information**

**Documents used:** None

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# **APPENDIX A**

**North London Recycling Forum post 2007**

**A proposal to the  
North London Waste Authority**

# North London Recycling Forum post 2007

## Outline draft business plan

### Introduction

The North London Recycling Forum (NLRF) brings together organisations of all kinds involved in any form of sustainable waste and resource management (SWM), including recycling, re-use, energy recovery, waste reduction and resource efficiency.

The first North London Recycling Forum was hosted by London Waste Ltd in 2001, bringing together the statutory, commercial, and community based sectors together with other stakeholders such as academics and environmental pressure groups. Its aims were – and remain – to increase participation in the minimisation and sustainable management of waste; to identify the barriers and disincentives to wider involvement in SWM, to encourage partnership working and cross-sector cooperation, to provide an arena for open debate of key issues facing stakeholders, and to maintain a cross-sector network between Forum events.

Several working groups were originally established to focus on different aspects of SWM, which over time consolidated into the current Steering Group (SG). In 2003, funding was provided by the NLWA and LondonWaste Ltd (LWL) to employ a freelance coordinator to reduce the demands on NLWA and LWL staff, and other SG members, in the management of the Recycling Forum.

In 2004, a business plan was prepared to cover the period to December 2007. As it now approaches its end, this proposal will examine the extent to which it was delivered and suggest a way forward into 2008.

The Forum has convened nine times since 2001 and continues to provide an vibrant conduit for communication between stakeholders from all sectors active in SWM.

NLRF has been extremely successful in bringing together stakeholders with different approaches to SWM to form a cross-sector network. It is an invaluable arena for the dissemination of best practice, the facilitation of partnership working and the exchange of ideas and experience in delivering waste reduction across the North London area and beyond.

The NLRF is closely attuned to the implementation activities contained in the NLWA's Joint Waste strategy and very well placed to deliver them (see pages eight and nine). This business plan is a proposal to the North London Waste Authority (NLWA) to renew its support for the North London Recycling Forum. The plan aims to continue to deliver Forum events for stakeholders in (SWM) in North London. It also anticipates development of funding strategies which will allow the NLWA share of total funding to be further reduced over time.

N.b.: The phrase North London Recycling Forum can mean different things. For clarity, this document refers to the main Forum events as "NLRF events", the cross-sector network as the "Forum network", and the steering group as the "SG".

## **Delivering the current business plan.**

The core activity proposed in the current business plan was to hold five NLRF events between 2003 and 2007, of which four have already been delivered successfully. The fifth is scheduled for December 7<sup>th</sup> this year.

These have proved very useful for stakeholders and have provided an invaluable resource for all sectors interested in SWM in North London. They have been very successful in delivering the aims of the current business plan, which are:

- To provide a meeting place for stakeholders
- To raise awareness of current issues
- To include workshop seminars on specific topics for interested parties
- To arrange site tours of waste management projects and facilities
- To highlight successful partnerships
- To facilitate access to decision makers

NLRF events have increased in size, and remain very popular with stakeholders. For comparison, the last event before the current business plan is included in the list:

25 <sup>th</sup> October 2004 (before the current business plan)	59 delegates
12 <sup>th</sup> May 2005	76 delegates
1 <sup>st</sup> December 2005	90 delegates
29 <sup>th</sup> September 2006	98 delegates
22 <sup>nd</sup> June 2007	78 delegates

The clear trend is of increasing attendance, with the slight dip in June 2007 being caused by a clash with an entirely unrelated event; the Glastonbury music festival was cited by several organisations who regularly attend (such as the London Borough of Barnet) as causing staff shortages on the day of the Forum.

NLRF event programmes feature speakers from across the country bringing best practise to North London and topics are selected to highlight new developments and emerging debates in order to raise awareness of current issues. All events include the popular Marketplace feature, where delegates can stand up to highlight their current projects and attract partners, and many incorporate tours of infrastructure and partnership working sites. Events are regularly attended by decision makers such as the officers and councillors of the NLWA, the seven constituent boroughs, the GLA, and neighbouring areas such as Hertfordshire and Essex. The bulk of our delegates are active in North London, and we have also attracted attendees from other regions of the UK and further afield who have an interest in SWM in the area.

Themes are chosen for their relevance to policy developments that will affect all stakeholders, or for their practical benefit to delegate organisations. Recent topics have included:

- The joint waste strategy of the NLWA and its implications for SWM in the area;
- A debate on the proposed single waste authority for London
- Case studies of public and community sectors programmes to measure and promote waste avoidance through behavioural change

Detailed examinations of green procurement policies in the public and commercial sectors, enabling producers of recycled goods to target their sales strategies accordingly

An examination of the environmental impacts of controversial waste management options such as exporting recyclates

Preparing for WEEE

Site tours have been arranged to:

The new Hornsey Street Re-Use and Recycling Centre

The TRAIID store in Archway where (in a showcase partnership project, formed at a NLRF event) old cloth from the seats of London Underground trains is recycled into fashion items

The Walbrook Wharf waste transfer station, which uses river barges rather than road transport

At each Forum, feedback is sought from delegates and is overwhelmingly positive. This data guides the SG in setting the programmes for following events; for example, green procurement, the debate on the single waste authority and examining the environmental impacts of waste management were all topics requested by delegates.

Coverage of events appears in trade media such as Materials Recycling Week and Lets Recycle and is disseminated through online networks such as the CSR Yahoo! Newsgroup.

The profile of the Forum has increased considerably, due in part to having held all events since 2006 at London's City Hall. While this is outside the boundaries of the seven boroughs, due to the radial layout of public transport in the capital, it is considerably more accessible from all of them than was the previous venue on the Holloway Road. It is instantly recognisable and much easier to get to for speakers bringing best practise from other parts of the country to our region.

#### **Activities not actioned.**

The current business plan anticipated that a database would be set up for delegates to access, including contact details for affiliated individuals and organisations together with information on service providers in the area. This was not actioned due to (a) possible data protection issues, (b) the lack of any specifically earmarked funds to host and update it, and (c) the existence of various overlapping web-based resources.

The plan further envisaged that the Forum would apply to external bodies for funding for specific projects proposals in 2007, and use the additional income to provide further, single-issue events hosted by delegate organisations. After one unsuccessful expression of interest, it was also decided not to pursue this expansion of Forum activities and costs. This was due to the complications involved in bidding for funding while only existing as an informal and unconstituted collective of stakeholder groups.

Instead, the Forum opted to continue to concentrate on the core activities of maintaining the Forum network and providing the NLRF events throughout 2007, as proposed by the plan for 2005-2006.

Despite this, the Forum generated a considerable level of additional income in cash and kind, equivalent to more than 50% of its income from the principal sponsors, the NLWA and LWL.

### **Income in cash and kind January 2004 to June 2007.**

The principal funding generously provided by the NLWA is £12,000 per year, i.e. £36,000 over the three-year period. An equal amount is provided by LWL. These funds are managed in an NLRF project account held at LWL.

For purposes of comparison with additional funding generated, the figures below refer to the period January 1<sup>st</sup> 2004 to June 30<sup>th</sup> 2007. For this period, the income from each principal sponsor was £30,000

Significant additional funding has also been attracted both in cash and kind.

### **Additional cash income generated January 2005 to June 2007**

Cash income has come partly from the sponsorship of specific elements of event costs (e.g. catering) and partly from the commercial sale of exhibition space at events.

2005	£7341.04	(of which, sponsorship £6741.04, commercial £600)
2006	£3682.76	(of which, sponsorship £3082.76, commercial £600)
2007 to June	£2000.00	(of which, sponsorship £2000.00)

### **Income in kind January 2005 to June 2007**

Income in kind includes logistic support from third parties, particularly the use of conference facilities at City Hall without charge. It also includes the value of the time that SG members spend attending and preparing for monthly SG meetings and NLRF events, assumed to be £20 per person, per hour. (Figures do not include VAT.)

2005	£6400	(of which, SG members' time £6400)
2006	£13820	(of which, SG members' time £8900, City Hall £4920)
2007 to June	£9726	(of which, SG members' time £4050, City Hall £5676)

In summary, income from January 2004 to June 2007 was thus:

NLWA sponsorship:	£30000
LWL sponsorship:	£30000
Other cash income:	£13023.80
Income in kind:	£29946

As a percentage of Forum turnover the contribution from the NLWA has dropped significantly over the three years:

	Total	NLWA	%	LWL	%	Other	%
2005	£37,741	£12,000	31.80%	£12,000	31.80%	£13,741	36.41%
2006	£41,503	£12,000	28.91%	£12,000	28.91%	£17,503	42.17%
2007 (to June)	£23,726	£6,000	25.29%	£6,000	25.29%	£11,726	49.42%

For July to December 2007, income in cash and kind is anticipated to be similar to that for the first six months of the year. This will balance the books at year end.

Sponsors, commercial partners and providers of support in kind have included:

LM Barry Group / Britannia Wiper Company  
Centre for Environment and Safety Management in Business  
The Advance Project  
The European Regional Development Fund  
The Building Partnerships Project  
Market Ecology / Environmental Alliances  
TRAID  
Mayor's Office / London City Hall

### **Continued need for the Forum**

Since the previous NLRG business plan, public and political concern over the critical role of SWM and its effects on the environment and society has increased enormously.

Politicians at all levels pay increasing attention to environmental, resource, and waste management and these vital issues are constantly in the media and ever higher on the public agenda.

Despite the increasing cost and scarcity of landfill space, capacity of reprocessing infrastructure is still insufficient to cope with the volume of waste produced, and the situation is clearly unsustainable.

At the same time, public participation in waste minimisation and recycling continues to lag behind what could be achieved. Large-scale behavioural change must be accomplished if targets are to be met.

While much has been done to widen involvement of different sectors in delivering shared aims of waste reduction, clearly much more headway needs to be made.

With its roots in business and the community, amongst collectors and reprocessors, in local government and local concerns, the Forum network is uniquely well placed to facilitate partnership working among all stakeholders, and to continue to provide a conduit for communication between the network, the media and the public.

In its next phase, the Forum must continue to raise its profile and that of its delegates in order to maximise the potential of the network to deliver real progress in waste reduction, wider stakeholder involvement in SWM, raised awareness and behavioural change.

It must continue to wean itself off NLWA funding and the share of the total costs borne by the NLWA should continue to be reduced. More sponsorship and commercial activity should be developed to offset event costs, by broadening the sponsorship base and increasing the commercial income from the sale of exhibition space and branding opportunities.

## **Aims**

The Forum believes that stakeholders from different sectors can achieve far more through partnership working, formally or informally, than they can alone.

The Forum will provide a continuing conduit for communication between stakeholders from all sectors.

It supports the intention of the North London Waste Authority to further accessibility and engagement with all stakeholders, and to increase the involvement of the community and business sectors in delivering sustainable waste management.

NLRF will continue to disseminate best practice in SWM.

NLRF will work with partner organisations to raise awareness of SWM issues and to engender behavioural change.

The Forum will provide an independent arena in which all stakeholders can debate current issues in SWM and highlight their projects and concerns.

## **Activities of the Forum.**

NLRF will continue to deliver on these aims through its core activities, and by establishing new projects with partner organisations with complementary aims.

Core activities will be as follows:

To continue to deliver Forum events every six to nine months.

These reinvigorate the cross-sector network and encourage partnership working through bringing in disparate stakeholder groups and, specifically, through the marketplace segment in which delegates highlight their current projects. Each Forum event focuses on a particular current issue in SWM, but includes elements covering different topics to ensure the widest possible input, and benefit to, delegate organisations. These events serve to disseminate best practice, and provide contact with different stakeholder groups. This enables access and engagement, and presents many opportunities to encourage behavioural change in organisations serving the SWM industry, other sectors and the public.

A website with an appropriate domain name will be established.

This will raise the profile of the NLRF, its activities and those of its member organisations. A website is a key element of any communication strategy and an essential component of the NLRF function as a conduit for communication. It will greatly facilitate the continued development and deepening of the cross sector network, and provide a part of a continuing presence between main events. This will be provided without recourse to NLWA funds.

### **Additional activities:**

This proposal relates specifically to the core Forum activity of providing events with a North London focus every 6-9 months.

The Forum will assess its options in detail throughout 2008 in order to maximise the potential for additional sponsorship and commercial development; this will not detract from the core activity and will allow the Forum to continue to wean itself off public funding. It is anticipated the share of the total costs to be met by NLWA will continue to drop.

There has long been a feeling among delegates that the Forum should become involved in wider project delivery with partner agencies. The Forum will continue to explore ways of funding partnership working that do not require additional finance from the NLWA. Any such projects may involve close cooperation with other agencies, but will not involve use of NLWA funds earmarked for Forum events.

### **Income generation**

The Forum generates almost half of its income in cash and kind.

NLRF will generate some funds to partially offset the costs of its operations. Paid for services will be tested before implementation and introduced gradually.

Opportunities arising over the course of period of this plan but not included here will also be tested, if appropriate and compatible with the nature and aims of NLRF.

NLRF already generates income where possible through the sale of exhibition space at some events and sponsorship of specific elements such as event catering; both of these will continue.

Additional revenue raising activities may include:

Paid for advertising in publicity material distributed by the Forum

Paid for story space in prime positions on the website (unpaid contributions will require one or more clicks-through)

Cancellation fees for unused reservations at events (event admission to remain free)

Enhanced membership, to include a display for the member's premises, reduced rates for exhibition and advertising space, and a listing as a supporter of the NLRF on promotional material taken to other events.

### **Structure of Forum**

The structure of NLRF to date has been as an informal collective. A project account has been held at LondonWaste Ltd for payments in and out. The Development Officer / Coordinator has been paid on a freelance basis for 0.4 of a full-time position. This structure will be maintained for the foreseeable future.

### **Core funding**

The core funding for NLRF to date has been generously provided by its founding sponsors, the North London Waste Authority and LondonWaste Ltd.

The rate of this was set at £12000 each in 2003, and so has depreciated in real terms. Since 2004, the cost of the specialist facilitator has risen by 23% and catering by 100% (although this has been offset to some extent by the use of the City Hall venue at no charge). An adjustment of the NLWA contribution in line with official inflation of 6.9% would bring the NLWA contribution to £13,170 in 2008 and would represent a further fall in the Authority's share of the overall costs.

### **Benefits to the NLWA in continued support for the NLRF**

The following references are taken from the NLWA's Joint Waste Strategy, Appendix Three: Implementation Actions (JWS).

All are points with which the NLRF concurs and can help to deliver through its cross-sector network and events.

The JWS aims and objectives include "To engage residents, community groups, local businesses and any other interested parties in the development and implementation of the Strategy" and "To ensure that services and information are fully accessible to all members of the community."

The principal role of the NLRF is to form a conduit of communication between all stakeholders, particularly between the NLWA and its member boroughs and the business and community sectors.

As a cross sector network, NLRF is well placed to lobby in order to promote common issues such as the need for more SWM infrastructure; this was identified by the NLRF delegates as a key area in which they would like to see the NLRF more active and is listed at paragraph 4A1.

One of the core purposes of the Forum network is to spread best practice and raise awareness throughout stakeholder organisations in the business and social enterprise sectors and with the partner authorities. This is very much in line with JWS paragraph 4A2, which states that "The North London Partner Authorities will actively support Business networks encouraging demonstrably effective waste management prevention and minimisation amongst local businesses" and paragraph 4B2: "The Partner Authorities will share good practice on waste reducing activities and will have regard to the effects on waste arising when introducing new waste services." The NLRF also strongly supports encouraging the development of community sector and other partnerships to develop best practice in re-use. NLRF continues to disseminate best practice through its events and network (paragraph 4C1).

The Forum network facilitates communication between the authorities and their officers and the community sector by providing an arena where all sectors can interact. This is in line with the implementation actions 8B1 and 8B2: "The Partner Authorities welcome the support of community sector organisations in implementing this strategy and will actively encourage community sector involvement in delivery of waste services wherever this can be demonstrated to offer Best Value... The Partner Authorities will consider developing a Waste Community Compact in Partnership with the community sector to build trust and encourage further involvement of this sector in implementing this strategy."

The NLRF events bring together regional stakeholders of all kinds and provides the ideal environment for engagement with the partner authorities. (Paragraph 8E: "The Partner Authorities will actively engage with all appropriate regional stakeholders to implement this Strategy.") They provide an excellent arena for regular reviews and updates of the Strategy (paragraph 8G2). NLWA representatives have presented elements of the strategy to the Forum and delegates are very keen to have feedback from and input to it as it affects them directly.

Section 8F mentions two points which are of particular interest to Forum delegates. Firstly, stakeholders are very keen to work with the NLWA and the partner authorities to encourage the development of new reprocessing infrastructure in North London (8F1). Secondly, green procurement is also of great interest to delegates, particularly manufacturers of recycled goods (8F2: "The Partner Authorities are committed to green procurement and will promote sustainable purchasing policies and the "Buy Recycled" campaign throughout the period of this strategy.")

8G1:

The NLRF network would be very interested in having a representative on the Strategy Implementation Board (paragraph 8G1). Such a representative would be chosen by the full Forum and would maintain a direct link between the board and the stakeholder network.

## Appendix B:

### NLRF outline draft income and expenditure 2008

<b>INCOME</b>	<b>2008</b>	<b>Comments</b>
LondonWaste Ltd	£13,170	
North London Waste Auth.	£13,170	
Exhibition space	£2,400	Assumes eight spaces @ £300 or twelve @ £200.
Sponsored elements	£3,240	Patrons may sponsor facilitator, venue, catering, or general costs in whole or part.
Website income	£2,350	Direct sponsorship of running costs from non-NLWA sources.
<b>TOTAL</b>	<b>£34,330</b>	
<b>EXPENDITURE</b>		
Salary	£21,855	Figure based on original £30k base set in 2003 + 3% inflation p.a., as per current business plan.
Main events (see below)	£10,125	
Website costs	£2,350	
<b>TOTAL</b>	<b>£34,330</b>	
<b>Running balance</b>	<b>£0</b>	

<b>Main event costs</b>	<b>2008</b>	<b>Comments</b>
Facilitator	£4,357	Assuming present facilitator
Venue hire & catering	£4,223	Assuming present venue
Events promotion	£1,030	
Miscellaneous expenses	£515	
Sub-totals	£10,125	

## Appendix C: Registration lists for selected NLRF events

### September 2006 NLRF Event

Organisation	Number
Abundant Sun Ltd	2
Accord plc	1
Appleyard Media	1
Aspira Communications	1
Biome Lifestyle Ltd	1
Biopower London	1
Britannia Wipers	2
Business Eco	1
Central St Martins	2
CESMB	5
CEPO	1
City Electrical Factors	2
Cleargold Climate	1
Complypak	1
Creativezones	2
Ecopoly Ltd.	2
Ecover	1
Envirecycle Ltd / Revolution	1
Environment Agency	1
Envirowise	1
Farmers' Market Catering	1
FinFuture	1
Flipside Vision Ltd	1
Forest Recycling	3
Future First Technologies Ltd.	2
Global Action Plan	3
GLS Educational Supplies	2
Greater London Authority	2
Green Miles Fuels Ltd	1
Green-Works	1
Groundwork Hounslow & Hillingdon	1
Groundwork London	1
Groundwork West London	2
Independent specialists & consultants	1
Insight Assured	1
JM Communication	2
Journalist	1
Kings College London	1
Kingston University	1
LCRN	4
LessEnergy	2
LMB Education	3
London Borough of Camden	4
London Borough of Enfield	1
London Borough of Hackney	1
London Borough of Haringey	1
London Borough of Islington	5
London Borough of Waltham Forest	1

### June 2007 NLRF Event

Organisation	Number
Aardvark Recycling	2
ACM	5
Atlantic Paper	1
Aylesford Newsprint	1
Ballast Phoenix Ltd	1
Berrymans	1
Biome Lifestyle	1
Biopower London	1
Business Eco Network	1
CEPO	1
CESMB	4
Colbear	1
Data Direct	1
Dorset County Council	1
E.C.T. Recycling	1
ELCRP	1
Enterprise Enfield	1
Envirecycle	1
Environment Agency	2
European Environment & Packaging Law	1
FinFuture	2
Greater London Authority	2
Green Solutions Europe Ltd	2
Greenworks	2
HomeStore	1
Hyder Consulting	2
ICSL Accord plc	2
Independent specialists & consultants	5
Junkfox	1
LB Brent	1
LB Camden	2
LB Enfield	3
LB Hackney	1
LB Haringey	4
LB Islington	1
LCRN	3
Lets Recycle	1
LMB Textile recycling	4
London Environment Centre	1
London Remade	3
London Social Enterprise Network	1
LondonWaste Ltd	5
Market Ecology	1
Materials Recycling Week	1
Maxitech.biz	1
Mouchel Parkman	1
National Guidance & Counselling Association	1
Newport Paper	2

London Environment Centre	2
London Remade	1
London Sustainability Exchange (LSx)	2
LondonWaste Ltd	3
Market Ecology	1
Middlesex University	1
MRW	1
Newport Paper	1
NISP	2
NLWA	3
North London Limited	1
North London Recycling Forum	1
Office Green Technologies	3
Paper Trail	1
Photographer	1
Quest Associates	1
Rainbow Horizons	2
RCA	1
Reclaim Fashion	2
Rolypig	1
Seventeen Events	1
Severnprint Ltd	2
Southern Housing Foundation	2
Supply London	1
Sweepers Ltd.	1
Thames Region Environment Agency	1
The Environment Exchange	1
TRAID	2
Transport for London	1
Transport for London, Freight Unit	1
Usability Works Ltd	2
W.A. Sherby	1
Waste4Recycling	1
<b>Total Registered</b>	<b>128</b>
<b>Actually Attended</b>	<b>98</b>

NISP London	1
NLRF	1
NLWA	4
Papertrail	1
Practical Innovations / Community Recycling Club	1
Pure Fuels	1
Quest Associates	1
Rainbow Recycling	1
Roche	2
Sauce Consultancy	2
Severnprint Ltd	1
Technowaste	2
Ten Nine	1
TRAID	2
Valpak	1
Waste4Recycling Ltd	1
WasteWISE	2
WRAP	2
<b>Total Registered</b>	<b>112</b>
<b>Actually Attended</b>	<b>78</b>

Please note:

- These lists are based on pre-registrations for the NLRF events, rather than actual attendance information.
- While total numbers of actual attendees are provided above, no detailed lists of which organisations these attendees represented were available at the time of writing.
- All delegates who did not state a specific organisation have been listed as “Independent specialists and consultants”.
- All speakers and members of the NLRF Steering Group are listed under their own organisations. Only the NLRF Coordinator is listed as an NLRF delegate.
- These lists do not include any attendees that turned up on the day without having booked a place – estimated at approximately 10 people representing 7-8 organisations per event.

**Report Ends**