

# NORTH LONDON WASTE AUTHORITY

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WEDNESDAY 10<sup>TH</sup> DECEMBER 2008 AT 2.00 PM

COMMITTEE ROOM 1, CAMDEN TOWN HALL, JUDD STREET,  
LONDON, WC1H 9JE  
(details of groups meetings are overleaf)

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## MEMBERS

### **London Borough of Barnet**

Councillor Mike Freer (C), Councillor Andrew Harper (C)

### **London Borough of Camden**

Councillor Chris Knight (C), Councillor Keith Moffitt (LD)

### **London Borough of Enfield**

Councillor Ertan Hurer (C), Councillor Michael Lavender (C)

### **London Borough of Hackney**

Councillor Jamie Carswell (L), Councillor Alan Laing (L)

### **London Borough of Haringey**

Councillor Brian Haley (L), Councillor George Meehan (L)

### **London Borough of Islington**

Councillor Andrew Cornwell (LD), Councillor Greg Foxsmith (LD)

### **London Borough of Waltham Forest**

Councillor Robert Belam (LD), Councillor Clyde Loakes (L)

Agenda Issued: 2<sup>nd</sup> December 2008

Frances Wake – Deputy Clerk  
North London Waste Authority  
Camden Town Hall  
Judd Street  
London, WC1H 9JE

[www.nlwa.gov.uk](http://www.nlwa.gov.uk)

## **NORTH LONDON WASTE AUTHORITY – 10<sup>TH</sup> DECEMBER 2008**

Camden Committee Room 1 at 2.00pm

The following rooms are available for party group meetings:

The Conservative Group: Committee Room 3 from 1.00 pm

The Labour Group: Committee Room 1 from 1.00pm

The Liberal Democrat Group: Committee Room 3a from 1.00 pm

PLEASE NOTE THAT PART OF THIS MEETING WILL NOT BE OPEN TO THE PUBLIC AND PRESS BECAUSE IT WILL INVOLVE THE CONSIDERATION OF EXEMPT INFORMATION WITHIN THE MEANING OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT 1972 OR CONFIDENTIAL INFORMATION WITHIN THE MEANING OF SECTION 100 (A) (2) OF THE ACT.

### **AGENDA PART I**

- 1. APOLOGIES**
  
- 2. DEPUTATIONS (IF ANY)**
  
- 3. ANNOUNCEMENTS (IF ANY)**
  
- 4. DECLARATIONS BY MEMBERS OF PERSONAL OR PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**
  
- 5. MINUTES**  
  
To approve and sign the minutes of the ordinary meeting on the 26<sup>th</sup> September 2008 and the Part I minutes of the extraordinary meeting on 29<sup>th</sup> October 2008.
  
- 6. NOTIFICATION OF ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT**

## **7. MEMBERS' QUESTIONS**

Report of the Deputy Clerk

This process allows Members to ask questions of the Chair. Questions must relate to the business carried out by the Authority and be submitted to the Deputy Clerk two weeks before the meeting.

Members are limited to one written question per meeting. A maximum of five questions may be asked in total at any one meeting and will be accepted on a first come first served basis.

No questions have been submitted for this meeting.

## **ITEMS FOR DECISION**

### **8. RESOURCES AND GOVERNANCE**

Report of the Clerk

NLWA Advisers consider that within the current arrangements for providing support, there is not sufficient management capacity to deliver on NLWA objectives. The report sets out recommendations to address this capacity shortfall.

### **9. IMPROVEMENT PROGRAMME**

Report of the Director of Procurement and the Head of Waste Strategy and Contracts

This paper fleshes out the detail of the draft Improvement Programme that was identified in skeletal form in the October Authority papers and included in the Outline Business Case (OBC). It potentially comprises 15 work streams that can improve the long terms affordability position in comparison with the OBC reference project. There are elements that are geared to improvements in the short terms as well.

### **10. COMMUNICATIONS UPDATE**

Report of the Clerk

This report provides a summary of the North London Waste Authority's updated communication strategy highlighting the overall aims of the communication work and suggested activity going forward. The report also looks at communication with NLWA members including media protocol and provides an update on the

lobbying work.

## **11. JOINT WASTE STRATEGY UPDATE**

Report of the Head of Waste Strategy and Contracts

This report updates Members on progress made with implementing the North London Joint Waste Strategy (NLJWS) since the Authority meeting on 26<sup>th</sup> September 2008. The report notes the formal adoption of the North London Joint Waste Strategy (NLJWS) by all partners subject to the further approval of minor amendments outlined at the last Authority meeting. The report also includes a copy of the Post Adoption Statement which outlines how consultee responses have been taken into account in the preparation of the North London Joint Waste Strategy which Members are recommended to approve. The publication of such a statement is a requirement of the Strategic Environmental Assessment Directive and associated UK Regulations.

## **12. 2008/09 THIRD BUDGET REVIEW AND 2009/10 BUDGET FORECAST**

Report of the Financial Adviser

This report is the third in the current year of a series of regular reports on the Authority's finances. It concludes that the Authority is currently forecast to have a revenue surplus of £3.292m at 31 March 2009. A further assessment of the budget and resource requirements for the year ahead indicates that the 2009/10 net budget requirement is currently estimated to be £61.948m, which after use of forecast revenue balances of £3.292m, will require funding of £58.656m by constituent councils. It is estimated that £12.583m will be funded through the non-household charging arrangement, this represents an increase of £1.703m (15.65%) over the original estimated cost in 2008/09. Finally, it is estimated that the remaining costs of the Authority will be funded through a levy of £46.073m, i.e. an increase of £8.244m (21.79%) over the 2008/09 levy.

There remain a number of issues that need to be clarified which could influence the final shape of the 2009/10 budget and levy. Further advice will be provided to Members at the budget meeting in February.

## **ITEMS FOR INFORMATION**

### **13. EXTERNAL AUDITOR'S ANNUAL AUDIT LETTER TO MEMBERS NOVEMBER 2008**

Report of the Financial Adviser

This report provides a summary of the main findings and conclusions of the Auditor's Annual Audit Letter to Members of the Authority.

### **14. WASTE PREVENTION UPDATE**

Report of the Head of Waste Strategy and Contracts

This report outlines actions towards implementing the waste prevention objectives outlined in the North London Joint Waste Strategy and the associated Waste Prevention Plan 2008-10.

### **15. CONTRACTS ACTIVITY**

Report of the Head of Waste Strategy and Contracts

This report informs Members of operational activities and associated issues dealt with by the Contracts section of the Strategy & Contracts team from April to September 2008.

### **16. FORWARD PLAN OF DECISIONS**

Report of the Deputy Clerk

This report provides a forward plan of reports for the Authority.

### **17. DATE OF NEXT MEETING**

The next ordinary meeting of the Authority will be held on 11<sup>th</sup> February 2009.

### **18. ANY OTHER ITEMS OF BUSINESS THAT THE CHAIR DECIDES TO TAKE AS URGENT**

## **19. LOCAL GOVERNMENT ACT 1972 – ACCESS TO INFORMATION**

It is drawn to the attention of members of the public and press that the reports relating to the items listed below are considered to be exempt within the meaning of Schedule 12A to the Local Government Act 1972, as amended. The Authority will be asked to pass a resolution, the effect of which is to exclude members of the public and press from the remaining part of the proceedings.

Information contained in the agenda items below is exempt because it falls within Category 3 of Schedule 12A Local Government Act 1972 (as amended). The Proper Officer has considered all the circumstances of the reports and is of the view that on balance the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Proposed resolution:-

THAT the press and public be excluded from the proceedings of the North London Waste Authority on 10<sup>th</sup> December 2008 during consideration of the following items on part 2 of the agenda, on the basis that, were Members of the public to be present, there would be disclosure of exempt information as defined in Schedule 12A to the Local Government Act 1972, as amended. Specifically:

Publicity in respect of these items would be likely to lead to disclosure of information relating to Exempt Information Category 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information) and not required to be registered under various statutes: The reasons why the public interest favours withholding the information are that the release of such information would prejudice the Council's conduct of a commercial operation OR because the disclosure of the information is likely to prejudice the commercial interests of the Council and organisations engaged in commercial activities as the information relates to commercial activities that are conducted in a competitive environment.

## **AGENDA PART II**

### **20. LONDONWASTE LIMITED MINUTES**

Report of the Deputy Clerk

This item provides copies for noting of the minutes of Board of LondonWaste Ltd from its meetings on the following dates:

25<sup>th</sup> July 2008

26<sup>th</sup> September 2008

### **21. MINUTES**

To approve and sign the Part II minutes of the extraordinary meeting of the Authority on 29<sup>th</sup> October 2008.

### **22. INTERIM PROCUREMENT**

Report of the Director of Procurement

This report seeks to provide a review of the issues relating to a gap and provision of facilities between the expiry of the current waste management contract and the commencement of the new contract.

### **23. WASTE SERVICES PROCUREMENT: PROGRESS ON OUTLINE BUSINESS CASE**

Report of the Director of Procurement

This report provides initial feedback to Members on the Department for the Environment, Food and Rural Affairs review of the Authority's Outline Business Case and seeks further decisions.

### **24. ANY OTHER BUSINESS THAT THE CHAIR CONSIDERS URGENT AND IS EXEMPT WITHIN THE MEANING OF SCHEDULE 12A TO THE LOCAL GOVERNMENT ACT 1972**

**AGENDA ENDS**