

# Agenda Item

NORTH LONDON WASTE AUTHORITY	
REPORT TITLE: FORWARD PLAN OF DECISIONS	
REPORT OF: MANAGING DIRECTOR	
FOR SUBMISSION TO NORTH LONDON WASTE AUTHORITY	DATE: 23 September 2010
SUMMARY OF REPORT  This report provides a forward plan of reports for the Authority.  Local Government Act 1972 – Access to Information  Documents used in the preparation of this report: None excepting minutes of previous meetings  Contact Officer: Gianni Franchi Committee services, NLWA Camden Town Hall Judd Street London WC1H 9JE Telephone: 020 7974 1914 Gianni.franchi@camden.gov.uk	
RECOMMENDATION:  The North London Waste Authority is RECOMMENDED to note and comment on the report.	

**Signed**

**Dated**

## **NORTH LONDON WASTE AUTHORITY –23 SEPTEMBER 2010**

### **FUTURE REPORTS**

#### **1. Introduction**

- 1.1 Members have asked that a mechanism be created to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made including when possible an indication of when decisions may need to be made by the constituent Boroughs.
- 1.2 It is intended that this report will be updated for every meeting and that new and forthcoming items will be added to the list over time.
- 1.3 The report has also been divided into five sections:
  - 1 Long Term Procurement
  - 2 Strategy & Policy
  - 3 Contracts Management & Letting
  - 4 Corporate Management
  - 5 Finance

#### **2. Long term procurement**

- 2.1 This section of the plan has been prepared based on the timetable for the long term procurements set out in the outline business case (OBC). The decision points for the Inter-Authority agreement are set to tie in with this timescale.
- 2.2 The dates shown were revised following the publication of the OJEU notice inviting expressions of interest in the procurements, on 21 April 2010.
- 2.3. Where it is currently anticipated that a decision may be needed outside the normal cycles, the date will be reviewed nearer the time in light of the circumstances at the time and any necessary additional meetings arranged then in consultation with members. At present, it is anticipated that an extraordinary meeting may be requested in November 2010 to consider issues of principle relating to the Inter-Authority Agreement and if necessary further points of principle on the Invitation to Submit Detailed Solutions, with a view to bringing documents for approval to the ordinary meeting of the Authority in December.
- 2.4 During 2011, there will be regular updates on the procurement process to the Authority, and depending on the number of bidders taken through to the detailed stage, there may be an additional dialogue stage, with submission of bids and evaluation leading to a further decision on selection for that stage.

2.5 Decision dates relating to the Inter-Authority Agreement and Household Waste Recycling Centres are included. These are subject to member decisions in respect of these items in separate reports on Part II of this Agenda.

### **3. Strategy & Policy**

3.1 The implementation of the North London Joint Waste Strategy will proceed in a variety of ways, and waste prevention work continues with 'Love Food, Hate Waste'. Third party reuse and recycling credits will continue. Bids for financial support from external bodies will come forward.

3.2 The London Mayor will be issuing a public consultation on a revised municipal waste management strategy for London (including a new greenhouse gas indicator) and a revised business waste strategy.

### **4. Contracts Management and Letting**

4.1 Contracts for renewed services for waste electrical and electronic equipment, and for battery recycling will come forward later in the year.

4.2 Otherwise the on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils continues, along with associated contract, performance management and statutory reporting activities.

### **5. Financial Adviser's Comments**

5.1 The Financial Adviser has been consulted on the report and has no comments.

### **6. Legal Adviser's Comments**

7.2 A forward plan as such is not a legal requirement, because the authority does not operate under Executive arrangements, but will nonetheless be helpful in longer term business planning.

## **LONG TERM PROCUREMENT**

TITLE OF REPORT & CONTACT	NATURE OF DECISION

ISDS Director of Procurement	Possible meeting to consider principles arising in connection with the invitation to submit detailed solutions (ISDS)  To agree the selection of short listed bidders to be invited to take part in the detailed solutions stage following ISDS evaluation in accordance with the process agreed previously.  To agree the documentation for ISDS;
Final Business Case Director of Procurement	To approve the final business case for submission to DEFRA
Inter-Authority Agreement Director of Procurement	To consider and agree developments in the inter-Authority agreement including HWRCs  IAA decision
Final Tenders	To consider the call for final tenders
Selected Bidder Director of Procurement	To confirm the selection of the preferred bidder
Contract award Director of Procurement	To confirm the contract award

#### STRATEGY AND POLICY

TITLE OF REPORT & CONTACT	NATURE OF DECISION
Consultation Responses Head of Waste Strategy & Contracts	To consider and approve draft responses to various consultations, as published
Funding Bids Head of Waste Strategy & Contracts	To consider and approve draft funding bids to various bodies as invited

#### CONTRACTS MANAGEMENT AND LETTING

TITLE OF REPORT & CONTACT	NATURE OF DECISION
Waste Electrical and Electronic Equipment and Battery Recycling Head of Waste Strategy & Contracts	A combined contract or separate contracts for the recycling of these wastes under 'producer responsibility' legislation such that there is no cost of treatment to the Authority

Bi-annual Review of Contract Management Activities and Tonnage Variations  Head of Waste Strategy & Contracts	Approval of the Annual Report and recording of mid-year activity.
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#### CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION
Consideration of Authority interest in LWL  The Managing Director	Review
LWL Shareholder Issues  The Managing Director	Issues arising in connection with the Authority's shareholding in LWL

#### FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION
Review of Risk Management Arrangements  Financial Adviser	
2010/11 Regular Budget Reviews (including: December - 2011/12 budget forecast; February - 2011/12 proposed budget and levy)  Financial Adviser	To keep under review and note the Authority's performance against budget during the year. Additionally in December, to update Members on the budget proposal for the following year and in February to secure agreement to the 2011/12 budget and levy

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**Report Ends**