

Agenda Item 19

NORTH LONDON WASTE AUTHORITY	
REPORT TITLE: FORWARD PLAN OF DECISIONS	
REPORT OF: CLERK	
FOR SUBMISSION TO NORTH LONDON WASTE AUTHORITY	DATE: 10 February 2010
SUMMARY OF REPORT This report provides a forward plan of reports for the Authority. Local Government Act 1972 – Access to Information Documents used in the preparation of this report: None excepting minutes of previous meetings Contact Officer: Frances Wake Deputy Clerk, NLWA Camden Town Hall Judd Street London WC1H 9JE Telephone: 020 7974 1915 frances.wake@camden.gov.uk	
RECOMMENDATION: The North London Waste Authority is RECOMMENDED to note and comment on the report.	

Signed by:

Date:

NORTH LONDON WASTE AUTHORITY – 10 February 2010

FUTURE REPORTS

1. Introduction

- 1.1 Members have asked that a mechanism be created to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made including when possible an indication of when decisions may need to be made by the constituent Boroughs.
- 1.2 It is intended that this report will be updated for every meeting and that new and forthcoming items will be added to the list over time.
- 1.3 The report has also been divided into five sections:

Long Term Procurement
Strategy/Policy
Contracts Management & letting
Corporate Management
Finance

2. Long term procurement

- 2.1 This section of the plan has been prepared based on the timetable for the long term procurements set out in the refreshed outline business case (OBC). The decision points for the Inter-Authority agreement are set to tie in with this timescale.
- 2.2 The dates shown have now been revised following the submission of the refreshed OBC, and assume that the Authority's OBC application for PFI credits will be considered and approved by the Treasury's Project Review Group at its meeting in March 2010.
- 2.3. Where it is currently anticipated that a decision may be needed outside the normal cycles, the date will be reviewed nearer the time in light of the circumstances at the time and any necessary additional meetings arranged then in consultation with members.
- 2.4 Members will consider the timetable for the procurement under another report on this agenda and any revisions to the decision making timing will be made after that consideration.

3. Household and Waste Recycling Centres

- 3.1 No dates have been included for any decisions relating to the transfer of HWRCs, and these will be covered in revisions of the forward plan as the timings become clearer. Decisions points for Members will cover the transfer

of sites from constituent boroughs to the Authority, any further site acquisitions, and a works contract for necessary works to upgrade the facilities.

4. Management and Development of Current Services

- 4.1 The implementation of the North London Joint Waste Strategy will proceed in a variety of ways, and waste prevention work continues with 'Love Food, Hate Waste'. Third party reuse and recycling credits will continue. Bids for financial support from external bodies will come forward. Contracts for renewed services for waste electrical and electronic equipment, and for battery recycling will also come forward later in the year.
- 4.2 Otherwise the on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils continues, along with associated contract, performance management and statutory reporting activities.

5. Finance Adviser's Comments

The Financial Adviser has been consulted on the report and has no comments.

6. Legal Adviser's Comments

A forward plan as such (because the authority does not operate under Executive arrangements) is not a legal requirement but will nonetheless be helpful in longer term business planning.

LONG TERM PROCUREMENT AND INTERIM PROCUREMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE	INDICATIVE REPORT PUBLICATION DATE
Main Waste and Fuel User Procurement – OJEU Director of Procurement	To agree process and evaluation framework for procurement of Fuel User and Main Waste services, publication of OJEU, and PQQ and ISOS	February and March 2010	tbc
Bidder Selection for ISOS Director of Procurement	To note the selection of short listed bidders and ISOS following PQQ evaluation in accordance with the process agreed previously	June 2010	tbc
ISDS documentation	To agree the documentation for ISDS; to consider procurement strategy issues	September 2010	
Final Business Case Director of Procurement	To approve the final business case for submission to DEFRA	June/July 2011	tbc
Inter-Authority Agreement Director of Procurement	To consider and agree developments in the inter-Authority agreement Agree near-final version of inter-Authority Agreement	June 2010 January 2012	tbc
Final Business Case Director of Procurement	To approve the final business case for submission to DEFRA	June 2012 January 2012	tbc
Selected Bidder Director of Procurement	To confirm the selection of the preferred bidder	April 2012	tbc

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE	INDICATIVE REPORT PUBLICATION DATE
Contract award Director of Procurement	To confirm the contract award	October 2012	tbc

STRATEGY AND POLICY

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE	INDICATIVE REPORT PUBLICATION DATE
Consultation Responses Head of Waste Strategy & Contracts	To consider and approve draft responses to various waste consultations, as published	As arising (London Mayor's Municipal Waste Strategy expected for December 2009 cycle)	tbc
Funding Bids Head of Waste Strategy & Contracts	To consider and approve draft funding bids to various bodies as invited	As arising	tbc

CONTRACTS MANAGEMENT AND LETTING

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE	INDICATIVE REPORT PUBLICATION DATE
Waste Electrical and Electronic Equipment and Battery Recycling Head of Waste Strategy & Contracts	A combined contract or separate contracts for the recycling of these wastes under 'producer responsibility' legislation, such that there is no cost of	September or December 2010	tbc

	treatment to the Authority.		
Bi-annual Review of Contract Management Activities and Tonnage Variations	Approval of the Annual Report and recording of mid-year activity.	June 2010 – in Annual Report	tbc
Head of Waste Strategy & Contracts		December 2010	tbc

CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE	INDICATIVE REPORT PUBLICATION DATE
Consideration of Authority interest in LWL The Clerk	Review	tbc	tbc
LWL Shareholder Issues The Clerk/Financial Adviser	Issues arising in connection with the Authority's shareholding in LWL	As and when	

FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE	INDICATIVE REPORT PUBLICATION DATE
Review of Risk Management Arrangements Financial Adviser		June 2010	tbc

2009/10 Regular Budget Reviews (including: December - 2010/11 budget forecast; February - 2010/11draft budget and proposed levy Financial Adviser	To keep under review and note the Authority's budget during the year. Additionally, in December, to update Members on the budget prospects for the following year and in February to secure agreement to the 2010/11 budget and levy	June, September, December and February Authority cycle	June, September, December and February Authority cycle
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Report Ends