

Agenda Item

NORTH LONDON WASTE AUTHORITY	
REPORT TITLE: FORWARD PLAN OF DECISIONS	
REPORT OF: MANAGING DIRECTOR	
FOR SUBMISSION TO NORTH LONDON WASTE AUTHORITY	DATE: 30 TH JUNE 2010
SUMMARY OF REPORT This report provides a forward plan of reports for the Authority. Local Government Act 1972 – Access to Information Documents used in the preparation of this report: None excepting minutes of previous meetings Contact Officer: Gianni Franchi Committee services, NLWA Camden Town Hall Judd Street London WC1H 9JE Telephone: 020 7974 1914 Gianni.franchi@camden.gov.uk	
RECOMMENDATION: The North London Waste Authority is RECOMMENDED to note and comment on the report.	

NORTH LONDON WASTE AUTHORITY – 30th June 2010

FUTURE REPORTS

1. Introduction

- 1.1 Members have asked that a mechanism be created to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made including when possible an indication of when decisions may need to be made by the constituent Boroughs.
- 1.2 It is intended that this report will be updated for every meeting and that new and forthcoming items will be added to the list over time.
- 1.3 The report has also been divided into five sections:

Long Term Procurement
Strategy & Policy
Contracts Management & Letting
Corporate Management
Finance

2. Long term procurement

- 2.1 This section of the plan has been prepared based on the timetable for the long term procurements set out in the outline business case (OBC). The decision points for the Inter-Authority agreement are set to tie in with this timescale.
- 2.2 The dates shown have now been revised following the publication of the OJEU notice inviting expressions of interest in the procurements, on 21 April 2010.
- 2.3. Where it is currently anticipated that a decision may be needed outside the normal cycles, the date will be reviewed nearer the time in light of the circumstances at the time and any necessary additional meetings arranged then in consultation with members. At present, it is anticipated that an extraordinary meeting will be requested in November 2010 to consider issues of principle relating to the Inter-Authority Agreement and the Invitation to Submit Detailed Solutions, with a view to bringing documents for approval to the ordinary meeting of the Authority in December.
- 2.4 During 2011, there will be regular updates on the procurement process to the Authority, and depending on the number of bidders taken through to the detailed stage, there may be an additional dialogue stage, with submission of bids and evaluation leading to a further decision on selection for that stage.
- 2.5 Decision dates relating to the Inter-Authority Agreement and Household Waste Recycling Centres have been included. These are subject to member decisions in respect of these items in separate reports on Part II of this Agenda.

3. Strategy & Policy

- 3.1 The implementation of the North London Joint Waste Strategy will proceed in a variety of ways, and waste prevention work continues with 'Love Food, Hate Waste'. Third party reuse and recycling credits will continue. Bids for financial support from external bodies will come forward.
- 3.2 The London Mayor will be issuing a public consultation on a revised municipal waste management strategy for London (including a new greenhouse gas indicator) and a revised business waste strategy.

4. Contracts Management and Letting

- 4.1 Contracts for renewed services for waste electrical and electronic equipment, and for battery recycling will come forward later in the year.
- 4.2 Otherwise the on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils continues, along with associated contract, performance management and statutory reporting activities.

5. Financial Adviser's Comments

- 5.1 The Financial Adviser has been consulted on the report and has no comments.

6. Legal Adviser's Comments

- 7.2 A forward plan as such (because the authority does not operate under Executive arrangements) is not a legal requirement but will nonetheless be helpful in longer term business planning.

LONG TERM PROCUREMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Bidder Selection for ISOS Director of Procurement	To agree the selection of short listed bidders to be invited to take part in the dialogue following PQQ evaluation in accordance with the process agreed previously	June 2010
ISDS	To consider principles arising in connection with the invitation to submit detailed solutions (ISDS)	November 2010
	To agree the selection of short listed bidders to be invited to take part in the detailed solutions stage.	December 2010
	To agree the documentation for ISDS;	December 2010
Final Business Case Director of Procurement	To approve the final business case for submission to DEFRA	January – April 2012
Inter-Authority Agreement Director of Procurement	To consider and agree developments in the inter-Authority agreement including HWRCs	June 2010
	Issues of principle on IAA for consideration	September 2010
	IAA decision	November 2010
Selected Bidder Director of Procurement	To confirm the selection of the preferred bidder	April 2012
Contract award	To confirm the contract award	October 2012

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Director of Procurement		

STRATEGY AND POLICY

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consultation Responses Head of Waste Strategy & Contracts	To consider and approve draft responses to various waste consultations, as published	As arising (London Mayor's Municipal Waste Strategy expected for December 2009 cycle)
Funding Bids Head of Waste Strategy & Contracts	To consider and approve draft funding bids to various bodies as invited	As arising

CONTRACTS MANAGEMENT AND LETTING

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Waste Electrical and Electronic Equipment and Battery Recycling Head of Waste Strategy & Contracts	A combined contract or separate contracts for the recycling of these wastes under 'producer responsibility' legislation, such that there is no cost of treatment to the Authority.	September or December 2010
Bi-annual Review of Contract Management Activities and Tonnage Variations Head of Waste Strategy & Contracts	Approval of the Annual Report and recording of mid-year activity.	June 2010 – in Annual Report December 2010

CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consideration of Authority interest in LWL The Clerk	Review	tbc
LWL Shareholder Issues The Clerk/Financial Adviser	Issues arising in connection with the Authority's shareholding in LWL	As and when

FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Review of Risk Management Arrangements Financial Adviser		June 2010
2010/11 Regular Budget Reviews (including: December - 2011/12 budget forecast; February - 2011/12 proposed budget and levy) Financial Adviser	To keep under review and note the Authority's performance against budget during the year. Additionally, in December, to update Members on the budget prospects for the following year and in February to secure agreement to the 2011/12 budget and levy	June, September, December and February Authority cycle

Managing Director – David Beadle, Tel 8489 5665 Email david.beadle@nlwa.gov.uk

Director of Procurement - Tim Judson, Tel 8489 1412 Email: tim.judson@camden.gov.uk

Head of Waste Strategy and Contracts – Andrew Lappage, Tel 8489 5765 Email: andrew.lappage@nlwa.gov.uk

Financial Adviser – Bob Bench, Tel 8489 5867 Email: Bob.Bench@camden.gov.uk

Clerk – Moira Gibb, Tel 7974 5998 Email: moira.gibb@camden.gov.uk

Report Ends