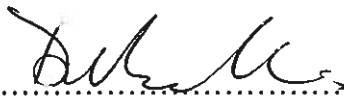


# Agenda Item

<b>NORTH LONDON WASTE AUTHORITY</b>	
<b>REPORT TITLE:</b> DATES OF MEETINGS FOR THE AUTHORITY IN 2010/11	
<b>REPORT OF:</b> MANAGING DIRECTOR	
<b>FOR SUBMISSION TO</b> THE NORTH LONDON WASTE AUTHORITY	<b>DATE:</b> 30 June 2010
<b>SUMMARY OF REPORT</b>  This report sets out proposed dates for Authority meetings in 2009/2010.  Local Government Act 1972 – Access to Information : No documents required to be listed.  Contact Officer: Gianni Franchi, Committee Services, NLWA Camden Town Hall Judd Street, London WC1H 9JE (020 7974 1914) Email: gianni.franchi@camden.gov.uk	
<b>RECOMMENDATION:</b>  That the Authority agrees dates for ordinary meetings and the annual general meeting in 2010/11 and that meetings be held at either 10.00 a.m. or 2pm.	

Signed by:

  
.....

Date:

21/6/10  
.....

## **DATES FOR MEETINGS OF THE AUTHORITY IN 2010/11**

### **1. Introduction**

- 1.1 In accordance with Standing Order A.4, the North London Waste Authority holds five scheduled meetings a year, plus extraordinary meetings which are called if there are important urgent matters requiring the decision of the full Authority.
- 1.2 The meeting dates are proposed on the basis of an even spread throughout the year but taking account of statutory deadlines imposed in relation to various Authority functions as detailed below.
- 1.3 Members are asked therefore to note that the Levy must be notified to boroughs before 15 February 2011 which requires the Authority to meet prior to that date, but late enough to allow officers to prepare the budgetary information needed for Members to make the decision.
- 1.4 In addition, the Authority's 2010/11 draft Statement of Accounts needs to be reported to and approved by the Authority by 30th June 2011. Because of the need to allow officers sufficient time to prepare this report, this meeting, which is also the annual meeting of the Authority, will take place late in the month. The same reasoning applies to the September 2010 meeting of the Authority, where it is necessary for the External Auditor to report to Members on the outcome of 2009/10 audit and for the Authority to approve the final 2009/10 Statement of Accounts prior to the end of the month.
- 1.5 In addition, the party conferences this year are as follows:
- |               |                                  |
|---------------|----------------------------------|
| Labour:       | 26 September – 30 September 2010 |
| Conservative: | 3 - 6 October 2010               |
- 1.6 Meetings of the Authority have historically been held on Wednesday afternoons. Last year they were held at 2.00pm at Camden Town Hall (with party meetings taking place in the hour beforehand). However, Members will note that some of the suggested dates (at paragraph 1.7 below) do not fall on a Wednesday. This is because of the need to avoid dates which clash with party conferences and because of business needs referred to in paragraphs 1.3 and 1.4 above. It is also suggested that on most occasions the alternative date be a Friday as it is a day that Members do not tend to have evening meetings.
- 1.7 Therefore the proposed dates for meetings of the Authority are detailed below. The first suggested date in each case is considered the best for allowing essential business to be considered by Members without delay.

<b>Proposed Date</b>	<b>Alternative Date</b>
Thursday 23 September 2010	Friday 24 September 2010
Wednesday 15 December 2010	Thursday 16 December 2010
Wednesday 9 February 2011	Friday 11 February 2011
Wednesday 6 April 2011	Friday 8 April 2011
Wednesday 29 June 2011	Thursday 30 June 2011

- 1.8 Members are asked to consider whether they wish the meetings to continue taking place at 2pm. Party meetings would still take place 1 hour prior to the start time of the meeting.
- 1.9 Members are asked to note that extraordinary meetings are likely to be required for decisions in connection with the current procurement exercise. As much notice as possible will be given of such meetings, and the separate report on the Forward Plan on this agenda gives an indication of the current expectation of the need for extraordinary meetings.

## **2. Financial Adviser Comments**

- 2.1 The Financial Adviser has no comments to make

## **3. Legal Comments**

- 3.1 The Legal Adviser has no comments to make

**REPORT ENDS**