

# Agenda Item

<b>NORTH LONDON WASTE AUTHORITY</b>	
REPORT TITLE: FORWARD PLAN OF DECISIONS	
REPORT OF: MANAGING DIRECTOR	
FOR SUBMISSION TO NORTH LONDON WASTE AUTHORITY	DATE: 12 December, 2013
SUMMARY OF REPORT  This report provides a forward plan of reports for the Authority.  Local Government Act 1972 – Access to Information  Documents used in the preparation of this report: None excepting minutes of previous meetings  Contact Officer: Alastair Round Committee services, NLWA Camden Town Hall Judd Street London WC1H 9JE Telephone: 020 7974 1914 alastair.round@camden.gov.uk	
RECOMMENDATION:  The North London Waste Authority is RECOMMENDED to note and comment on the report.	

Signed by the Managing Director: .....

Date: .....12 December, 2013.....

## **1. Introduction**

- 1.1 Members have asked that a mechanism be created to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made including when possible an indication of when decisions may need to be made by the constituent Boroughs.
- 1.2 It is intended that this report will be updated for every meeting and that new and forthcoming items will be added to the list over time.
- 1.3 The Forward Plan has also been divided into four sections:

Policy Development  
Operations and Contracts Management  
Corporate Management  
Finance

## **2. Policy Development**

- 2.1 No further consultations are currently anticipated before the next Authority meeting.

## **3. Contracts Management and Services**

- 3.1 The on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils continues, along with associated contract, performance management and statutory reporting activities.
- 3.2 The implementation of the North London Joint Waste Strategy will proceed in a variety of ways, including through the North London Waste Prevention Plan 2012-14 and the implementation of a joint recycling communications campaign. Third party reuse and recycling credits will continue. Bids for financial support from external bodies will come forward.

## **4. Corporate Activity**

- 4.1 At the organisational level, the Authority continues to have regard to potential risks, to oversee its shareholder interest in LondonWaste Ltd, and to manage its relationships with the constituent borough councils, particularly through the proposed Inter-Authority Agreement.
- 4.2 The Authority will also be working on strategic and localised planning matters connected with waste management facilities.

## **5. Financial Adviser's Comments**

- 5.1 The Financial Adviser has been consulted on the report and has no comments.

## **6. Legal Adviser's Comments**

- 6.1 A forward plan as such is not a legal requirement, because the Authority does not operate under Executive arrangements, but will nonetheless be helpful in longer term business planning.

## FORWARD PLAN

### POLICY DEVELOPMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consultations and policy update Head of Operations	To consider and approve draft responses to various waste consultations, as published.	As arising
New residual waste treatment facilities Managing Director	Approval of draft timetable for provision of new residual waste treatment facilities	June 2014

### OPERATIONS AND CONTRACTS MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Bi-annual Review of Contract Management Activities and Annual Monitoring Report Head of Operations	Recording of mid-year activity (full year activity is contained within the NLWA Annual Report), and noting of the North London Joint Waste Strategy 2012/13 Annual Monitoring Report.	December 2013
Third party re-use and recycling credits applications Head of Operations	Advises Members of the third party organisations that have applied to be registered for third party reuse and recycling credits for 2013/14 and recommends their approval where appropriate.	February 2014
Funding Bids Head of Operations	To consider and approve draft funding bids to various bodies as invited.	As arising
Waste Prevention Plan 2014-16 Head of Operations	To consider and approve the 2014-16 Waste Prevention Plan (following approval of key themes in December 2013).	February 2014

Joint Recycling Communications campaign Head of Operations	Review of the 2012-2014 joint recycling communications campaign and proposals for the 2014 – 16 campaign	April 2014
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#### CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
LWL Shareholder Issues Managing Director	Issues arising in connection with the Authority's shareholding in LWL.	As and when
Annual Review of Risk Management Arrangements Managing Director	Regular review of risks faced by the authority and risk management arrangements.	December 2013
Review of Standing Orders Managing Director	Review of the Authority's Standing Orders.	February 2014, April 2014

#### FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Regular Budget Reviews Head of Finance	<p>To keep under review and note the Authority's performance against budget during the year.</p> <p>In June the report will also provide Members with details of the actual expenditure and income for the previous financial year (subject to audit).</p> <p>In December the report will also update Members on the budget and levy prospects for the following financial year.</p>	June, September, December and February

External Auditor's Annual Audit Letter to Members 2012/13 Head of Finance	The Authority will be requested to note the findings and recommendations which the External Auditor may set out in the Annual Audit Letter to Members and to agree a response if required.	December 2013
2014/15 Revenue Budget and Levy Head of Finance	To secure agreement to the Authority's 2014/15 budget and levy	February 2014

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**Report Ends**