

NORTH LONDON WASTE AUTHORITY

THURSDAY, 26 JUNE 2014 AT 10.00 AM
COMMITTEE ROOM 1, CAMDEN TOWN HALL, JUDD STREET, LONDON,
WC1H 9JE

Enquiries to: Alastair Round, Committee Services
E-Mail: alastair.round@camden.gov.uk
Telephone: 020 79745642 (Text phone prefix 18001)
Fax No: 020 7974 5921

MEMBERS

Councillor Chris Bond	London Borough of Enfield	L
Councillor Theo Blackwell	London Borough of Camden	L
Councillor Dean Cohen	London Borough of Barnet	C
Councillor Feryal Demirci	London Borough of Hackney	L
Councillor Sally Gimson	London Borough of Camden	L
Councillor Richard Greening	London Borough of Islington	L
Councillor Andy Hull	London Borough of Islington	L
Councillor Khevyn Limbajee	London Borough of Waltham Forest	L
Councillor Clyde Loakes	London Borough of Waltham Forest	L
Councillor Stuart McNamara	London Borough of Haringey	L
Councillor George Meehan	London Borough of Haringey	L
Councillor Brian Salinger	London Borough of Barnet	C
Councillor Andrew Stafford	London Borough of Enfield	L
Councillor Geoff Taylor	London Borough of Hackney	L

L = Labour, C = Conservative, LD = Liberal
Democrat, G = Green

Issued on: Wednesday, 18 June 2014

Mike Cooke – Clerk
North London Waste Authority
Camden Town Hall
Judd Street
London, WC1H 9JE

<http://www.nlwa.gov.uk>

CAMDEN TOWN HALL FIRE/EMERGENCY EVACUATION PROCEDURE

Users of committee rooms and the Council Chamber are asked to note the following fire/emergency evacuation procedure:

- If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building immediately by the nearest available exit. Exit doors are clearly marked and lead via the staircases to Euston Road/Bidborough Street or Judd Street.
- You should proceed calmly – do not run.
- Do not use the lifts. If you are a wheelchair user or have a mobility problem which prevents you from using the staircases, please proceed to the lift lobby area where you will be evacuated from the building.
- Do not wait immediately outside the building – proceed to Bidborough Street, (outside Bidborough House) and await further instructions.
- Do not delay your departure by collecting personal belongings.
- Do not return to the building until instructed to do so.

Meetings of the North London Waste Authority

Everyone is welcome to come to the public meetings of the Authority to see decisions being made. Agendas for these meetings are available in advance at <http://www.nlwa.gov.uk/governance/authority-meetings>

If you are interested in a particular item being considered at a meeting and you wish to speak (called making a deputation), you must make your request in writing to Alastair Round by e-mailing alastair.round@camden.gov.uk or by sending a letter to Alastair Round, Committee Services, Camden Town Hall, Judd Street, London, WC1H 9JE. If you wish to discuss your deputation request or have any other queries, you can also call Alastair Round on 020 7974 5642.

Written deputation requests must be received no later than **9am two working days before the meeting** (e.g. if the meeting was on a Friday, then the request would need to be received by 9am on the Wednesday before). The request will be considered in line with NLWA Standing Order A.17 regarding deputations. You can view the standing orders at: <http://www.nlwa.gov.uk/governance/standing-orders>

If you require special assistance to enable you to address a meeting, please contact Alastair Round as soon as possible and he will make arrangements to assist you. Please note that if insufficient notice is provided it may not be possible to help you.

The Authority consists of fourteen Councillors, with each of the seven constituent councils (Barnet, Camden, Enfield, Hackney, Haringey, Islington and Waltham Forest) appointing two of their own Councillors to serve on the Authority. Officers of the Authority attend the meeting to present reports and give advice but only the Councillors make decisions at the meeting.

The Chair of the meeting controls the debate. Those present discuss the business by addressing the Chair; this helps to keep the debate in an orderly manner. The Chair takes each item in turn and when s/he considers there has been sufficient debate, s/he will call for a decision on the item. At this stage, a vote may be taken on the recommendations, which are either found at the front of each report or put forward by Councillors. The reports are usually taken in the order on the agenda. Please note that it is not possible for you to take part in the discussion (unless you are invited to make representations.)

The Local Government Access to Information Act allows the Authority to discuss certain items in private. Such items are discussed at the end of the meeting and you will be asked to leave at this point. Due to the nature of the business under consideration, there are normally confidential items at every meeting of the Authority.

Smoking is not allowed on Council premises.

NORTH LONDON WASTE AUTHORITY - 26 JUNE 2014

**COMMITTEE ROOM 1, CAMDEN TOWN HALL, JUDD STREET, LONDON,
WC1H 9JE AT 10.00 AM**

The following rooms are available for party group meetings:

The Conservative Group: Committee Room 3 from 9:30am

The Labour Group: Committee Room 3A from 9:30am

AGENDA

Wards

Agenda Part I

Annual General Meeting Business (Yellow Paper)

**1. APPOINTMENT OF THE CHAIR OF THE AUTHORITY FOR THE
2014/15 MUNICIPAL YEAR**

The Authority is requested to elect a Chair for the 2014/15 Municipal Year.

**2. APPOINTMENT OF THE VICE-CHAIRS OF THE AUTHORITY FOR
THE 2014/15 MUNICIPAL YEAR**

The Authority is requested to elect up to two Vice-Chairs for the 2014/15 Municipal Year.

3. MEMBERSHIP OF THE AUTHORITY 2014/15

Report of the Managing Director

This report contains details of the membership of the North London Waste Authority for the remainder of the municipal year as notified by the seven constituent Boroughs who are entitled to nominate two representatives.

(Pages 9 -
10)

**4. APPOINTMENT OF MEMBERS TO COMMITTEES AND WORKING
GROUPS**

Report of the Managing Director.

The report outlines the matters that must be taken into account when establishing committees, details procedures relating to attendance at meetings and seeks decisions on appointments to the North London

(Pages 11 -
18)

Waste Authority Urgency Committee, the Member/Officer Steering Group, the LondonWaste Ltd Shareholder Group, Finance Working Group, Planning Sounding Board, Recycling Working Group and on arrangements connected with communications.

5. NORTH LONDON WASTE AUTHORITY - ANNUAL REPORT 2013/14

(Pages 19 - 56)

Report of the Managing Director.

This is the Annual Report for the Authority covering the year 2013/14 which gives an overview of some of the main issues dealt with by the Authority.

6. DATES OF MEETINGS FOR THE AUTHORITY IN 2014/15

(Pages 57 - 60)

Report of the Managing Director.

This report sets out proposed dates for Authority meetings in 2014/2015.

7. ANNUAL REPORT OF DIRECTORS OF LONDONWASTE LTD

(Pages 61 - 64)

Report of the Managing Director.

This report is the annual report of the Directors of LondonWaste Limited and sets out the performance and activities of the Company in the Authority's financial year 2013/14.

Ordinary Meeting Business (White Paper)

8. APOLOGIES

9. DECLARATIONS BY MEMBERS OF PECUNIARY, NON-PECUNIARY AND ANY OTHER INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

10. DEPUTATIONS (IF ANY)

11. MINUTES

(Pages 65 - 70)

To approve and sign the public minutes of the meeting held on 17 April 2014.

12. 2013/14 REVENUE AND CAPITAL BUDGETS FINAL OUTTURN AND 2014/15 FIRST BUDGET REVIEW

(Pages 71 - 84)

Report of the Financial Adviser.

This report provides details of expenditure and income for 2013/14 and briefly comments on the current financial position and outlook for future years. The report indicates that revenue balances at 31 March 2014 were £15.742m, i.e. an increase of £3.835m compared with the February forecast (forecast revenue balances of £6.907m were used to reduce the 2014/15 levy). The improvement arises from a further reduction in the waste stream, a number of operational savings and non-use of the contingency.

The first review draws attention to two operational changes which have the potential to reduce the Authority's cost base. The first relates to transfer of some waste received at the Hendon Rail Transfer Station to Edmonton for incineration rather than landfill, and the second involves the pre-treatment (shredding) of civic amenity residual waste such that it is capable of being incinerated and not sent to landfill.

Allowing for the improvement in the revenue balances at 31st March 2014 and slippage of expenditure into 2014/15 the first review indicates that the Authority's reserves have increased by £3.720m. This improvement and the good prospect of operational cost savings to come strengthen the Authority's ability to manage its services within budget and accommodate potential budget pressures. Any reserves not required to help fund the 2014/15 budget would be available to support the 2015/16 budget and as a consequence reduce the amount that would need to be recovered from boroughs through the levy.

13. EXTERNAL AUDIT PLAN FOR THE 2013/14 ACCOUNTS

(Pages 85 - 106)

Report of the Financial Adviser.

This report introduces the Audit Plan for 2013/14 which has been prepared by KPMG in its capacity as the Authority's external auditor. The plan sets out the responsibilities of the external auditor and outlines its approach to the forthcoming audit.

The external auditor will be in attendance at the meeting to deal with queries.

14. CONSULTATIONS AND POLICY UPDATE

(Pages 107 - 134)

Report of the Head of Operations.

This report provides Members with the regular update on consultations

and policy issues affecting the Authority. The report notes two responses submitted under delegated authority agreed at the last Authority meeting.

The report provides details of a London Assembly consultation on food waste management in the capital, the sustainability appraisal scoping report for the North London Waste Plan; the London Legacy Development Corporation's Community Infrastructure (CIL) Draft Charging Schedule consultation; and the London Borough of Enfield's Development Management Document and North East Enfield Area Action Plan.

The report additionally notes the officer recommendation that the Managing Director or Head of Operations gives evidence at the Examination in Public on the Further Alterations to the London Plan which commences on 1 September

15. FORWARD PLAN OF DECISIONS

(Pages 135 -
142)

Report of the Managing Director.

This report provides a forward plan of reports for the Authority.

16. LOCAL GOVERNMENT ACT 1972 - ACCESS TO INFORMATION

It is drawn to the attention of members of the public and press that the reports relating to the items listed below are considered to be exempt within the meaning of Schedule 12A to the Local Government Act 1972, as amended. The Authority will be asked to pass a resolution, the effect of which is to exclude members of the public and press from the remaining part of the proceedings.

Information contained in the agenda items below is exempt because it falls within: Categories 1, 3 and 5 of Schedule 12A Local Government Act 1972 (as amended). The Proper Officer has considered all the circumstances of the reports and is of the view that on balance the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Proposed resolution:-

"THAT the press and public be excluded from the proceedings of the North London Waste Authority on 26th June 2014 during consideration of the following items on Part II of the agenda, on the basis that, were Members of the public to be present, there would be disclosure of exempt information as defined in Schedule 12A to the Local Government Act 1972, as amended.

Specifically:

Exempt Information Category 1 - Information which relates to an individual: the reason why the public interest favours withholding the

information is that the release of such information could constitute or facilitate an unwarranted interference with the individual's privacy.

Exempt Information Category 3 – Information relating to the financial or business affairs of any particular person, including the authority holding that information, and not required to be registered under various statutes: the reasons why the public interest favours withholding the information are that the release of such information would prejudice the Authority's conduct of a commercial operation OR because the disclosure of the information is likely to prejudice the commercial interests of the Authority and organisations engaged in commercial activities as the information related to commercial activities that are conducted in a competitive environment.

Exempt Information Category 5 - Information in respect of which there is a claim to legal professional privilege: the reasons why the public interest favours withholding the information are that the release of such information could prejudice the safeguarding of openness in all communications between client and lawyer and the Authority's ability to ensure access to full and frank legal advice.

Agenda Part II (Pink Paper)

17. PRIVATE MINUTES

(Pages 143 - 148)

To approve and sign the private minutes of the meeting held on 17 April 2014.

18. GOVERNANCE OF LONDONWASTE LIMITED

(Pages 149 - 194)

Report of the Managing Director.

This report is a routine report on the Governance of LondonWaste Ltd.

19. FUTURE RESIDUAL WASTE MANAGEMENT ARRANGEMENTS

(Pages 195 - 272)

Report of the Managing Director.

This report provides further information and recommendations on the next steps in pursuing the residual waste management strategy.

20. POST LONG TERM PROCUREMENT - UPDATE

(Pages 273 -
278)

Report of the Legal Adviser.

This report provides an update on activity following the ending of the long-term procurement.

21. ANY OTHER ITEMS THE CHAIR DECIDES TO TAKE AS URGENT

AGENDA ENDS