

# Agenda Item

<b>NORTH LONDON WASTE AUTHORITY</b>	
<b>REPORT TITLE:</b> FORWARD PLAN OF DECISIONS	
<b>REPORT OF:</b> MANAGING DIRECTOR	
<b>FOR SUBMISSION TO:</b> NORTH LONDON WASTE AUTHORITY	<b>DATE:</b> 12 December 2014
<b>SUMMARY OF REPORT</b>  This report provides a forward plan of reports for the Authority.  Local Government Act 1972 – Access to Information  Documents used in the preparation of this report: None excepting minutes of previous meetings	
<b>RECOMMENDATION:</b>  The Authority is RECOMMENDED to note and comment on the report.	

Signed by the Managing Director: .....

Date: .....3 December, 2014.....

## **1. INTRODUCTION**

- 1.1 Members have asked that a mechanism be created to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made including when possible an indication of when decisions may need to be made by the constituent Boroughs.
- 1.2 This report will be updated for every meeting and new and forthcoming items will be added to the list over time.
- 1.3 The Forward Plan has been divided into sections:  
Consultations and Policy Development  
Operations and Contracts Management  
Corporate Management  
Finance  
Projects  
The "Projects" section is new, reflecting the start of the process for a Development Consent Order for a replacement Energy from Waste facility.

## **2. CONSULTATIONS AND POLICY DEVELOPMENT**

- 2.1 No consultations are currently anticipated before the next Authority meeting.
- 2.3 Reports to take forward specific aspects of the Authority's residual waste strategy, which will be updated to take account of Members' decisions on the timeline for future activity and these are included in the Corporate Management section of the forward plan.

## **3. OPERATIONS AND CONTRACTS MANAGEMENT**

- 3.1 The on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils continues, along with associated contract, performance management and statutory reporting activities.
- 3.2 The implementation of the North London Joint Waste Strategy will proceed in a variety of ways, including through the on-going management of contracted services and through the North London Waste Prevention Plan 2014-16 and the implementation of a joint recycling communications campaign. Third party reuse and recycling credits will continue. Bids for financial support from external bodies will also come forward.

## **4. CORPORATE MANAGEMENT**

- 4.1 At the organisational level, the Authority continues to have regard to potential risks, to oversee its shareholder interest in LondonWaste Ltd, and to manage its relationships with the constituent borough councils.

## **5. COMMENTS OF THE FINANCIAL ADVISER**

- 5.1 The Financial Adviser has been consulted on the report and has no comments.

## **6. COMMENTS OF THE LEGAL ADVISER**

- 6.1 A forward plan as such is not a legal requirement, because the Authority does not operate under Executive arrangements, but will nonetheless be helpful in longer term business planning.

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## FORWARD PLAN

### CONSULTATIONS AND POLICY DEVELOPMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consultations and policy update Head of Operations	To consider and approve draft responses to various waste consultations, as published.	As arising
Recycling proposals Managing Director	Proposals to be agreed relating to achievement of the 50% recycling target	February 2015

### OPERATIONS AND CONTRACTS MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Funding Bids Head of Operations	To consider and approve draft funding bids to various bodies as invited.	As arising
Contract Monitoring Report Head of Operations	Update on contract activity	December 2015

### CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
LWL Shareholder Issues Managing Director	Issues arising in connection with the Authority's shareholding in LWL.	Ongoing.
NLWA Annual Report	To approve the annual report for 2014/15.	AGM – June 2015
Other AGM items	Appointment of the Chair of the Authority for the 2014/15 municipal year.	AGM – June 2015

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
	<p>Appointment of the Vice-Chairs of the Authority for the 2015/16 Municipal Year.</p> <p>Membership of the Authority 2015/16.</p> <p>Appointment of Members to Committees and Working Groups.</p> <p>Dates of meetings for the Authority in 2015/16</p> <p>Annual report of Directors of LondonWaste Ltd.</p>	

## FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
<p>2014/15 Regular Budget Reviews (including: February 2015 - 2015/16 proposed budget and levy)</p> <p>Head of Finance</p>	<p>To keep under review and note the Authority's performance against budget during the year.</p> <p>In December the report will also update Members on the budget and levy prospects for the following financial year and in February 2015 the report will present for consideration and seek approval to the proposed budget and levy for 2015/16</p> <p>In June the report will also provide Members with details of the actual expenditure and income for 2014/15 (subject to audit).</p>	<p>February 2015 and June 2015 and ongoing</p>
<p>2015/16 Revenue Budget and Levy</p> <p>Head of Finance</p>	<p>To secure agreement to the Authority's 2015/16 budget and levy</p>	<p>February 2015</p>
<p>External Auditor's Annual Audit Letter to Members 2013/14</p> <p>Head of Finance</p>	<p>The Authority will be requested to note the findings and recommendations which the External Auditor may set out in the Annual Audit Letter to Members and to agree a response if required.</p>	<p>February 2015 / April 2015</p>

## PROJECTS

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Development Consent Order Process for replacement ERF Managing Director	To progress the application in accordance with the published timetable, decisions and updates as required.	Reports anticipated at each Authority meeting during process
Residual Waste Management – next steps Managing Director	Consideration of options relating to future residual waste management including technical, finance and procurement – report dates indicative	between Sept 2016 and Dec 2017 (timing to be refined in future reports)

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**Report Ends**