

NORTH LONDON WASTE AUTHORITY

THURSDAY, 13 FEBRUARY 2014 AT 10.00 AM
COMMITTEE ROOM 1, CAMDEN TOWN HALL, JUDD STREET, LONDON,
WC1H 9JE

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MEMBERS

Councillor Clyde Loakes (Chair)	London Borough of Waltham Forest	L
Councillor George Meehan (Vice-Chair)	London Borough of Haringey	L
Councillor Dean Cohen (Vice-Chair)	London Borough of Barnet	C
Councillor John Bevan	London Borough Haringey	L
Councillor Theo Blackwell	London Borough of Camden	L
Councillor Chris Bond	London Borough of Enfield	L
Councillor Feryal Demirci	London Borough of Hackney	L
Councillor Andy Hull	London Borough of Islington	L
Councillor Phil Jones	London Borough of Camden	L
Councillor Richard Greening	London Borough of Islington	L
Councillor Samantha Lloyd	London Borough of Hackney	L
Councillor Mark Rusling	London Borough of Waltham Forest	L
Councillor Andrew Stafford	London Borough of Enfield	L
Councillor Daniel Thomas	London Borough of Barnet	C

L = Labour, C = Conservative, LD = Liberal Democrat, G = Green

Issued on: Wednesday, 5 February 2014

Mike Cooke – Clerk
North London Waste Authority
Camden Town Hall
Judd Street
London, WC1H 9JE

<http://www.nlwa.gov.uk>

CAMDEN TOWN HALL FIRE/EMERGENCY EVACUATION PROCEDURE

Users of committee rooms and the Council Chamber are asked to note the following fire/emergency evacuation procedure:

- If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building immediately by the nearest available exit. Exit doors are clearly marked and lead via the staircases to Euston Road/Bidborough Street or Judd Street.
- You should proceed calmly – do not run.
- Do not use the lifts. If you are a wheelchair user or have a mobility problem which prevents you from using the staircases, please proceed to the lift lobby area where you will be evacuated from the building.
- Do not wait immediately outside the building – proceed to Bidborough Street, (outside Bidborough House) and await further instructions.
- Do not delay your departure by collecting personal belongings.
- Do not return to the building until instructed to do so.

Meetings of the North London Waste Authority

Everyone is welcome to come to the public meetings of the Authority to see decisions being made. Agendas for these meetings are available in advance at <http://www.nlwa.gov.uk/governance/authority-meetings>

If you are interested in a particular item being considered at a meeting and you wish to speak (called making a deputation), you must make your request in writing to Alastair Round by e-mailing alastair.round@camden.gov.uk or by sending a letter to Alastair Round, Committee Services, Camden Town Hall, Judd Street, London, WC1H 9JE. If you wish to discuss your deputation request or have any other queries, you can also call Alastair Round on 020 7974 5642.

Written deputation requests must be received no later than **9am two working days before the meeting** (e.g. if the meeting was on a Friday, then the request would need to be received by 9am on the Wednesday before). The request will be considered in line with NLWA Standing Order A.17 regarding deputations. You can view the standing orders at: <http://www.nlwa.gov.uk/governance/standing-orders>

If you require special assistance to enable you to address a meeting, please contact Alastair Round as soon as possible and he will make arrangements to assist you. Please note that if insufficient notice is provided it may not be possible to help you.

The Authority consists of fourteen Councillors, with each of the seven constituent councils (Barnet, Camden, Enfield, Hackney, Haringey, Islington and Waltham Forest) appointing two of their own Councillors to serve on the Authority. Officers of the Authority attend the meeting to present reports and give advice but only the Councillors make decisions at the meeting.

The Chair of the meeting controls the debate. Those present discuss the business by addressing the Chair; this helps to keep the debate in an orderly manner. The Chair takes each item in turn and when s/he considers there has been sufficient debate, s/he will call for a decision on the item. At this stage, a vote may be taken on the recommendations, which are either found at the front of each report or put forward by Councillors. The reports are usually taken in the order on the agenda. Please note that it is not possible for you to take part in the discussion (unless you are invited to make representations.)

The Local Government Access to Information Act allows the Authority to discuss certain items in private. Such items are discussed at the end of the meeting and you will be asked to leave at this point. Due to the nature of the business under consideration, there are normally confidential items at every meeting of the Authority.

Smoking is not allowed on Council premises.

NORTH LONDON WASTE AUTHORITY - 13 FEBRUARY 2014

**COMMITTEE ROOM 1, CAMDEN TOWN HALL, JUDD STREET, LONDON,
WC1H 9JE AT 10.00 AM**

The following rooms are available for party group meetings:

The Conservative Group: Committee Room 3 from 9:30am

The Labour Group: Committee Room 3A from 9:30am

AGENDA

	Wards
Agenda Part I	
1. APOLOGIES	
2. DECLARATIONS BY MEMBERS OF PECUNIARY, NON-PECUNIARY AND ANY OTHER INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA	
3. DEPUTATIONS (IF ANY)	
4. MINUTES	
To approve and sign the public minutes of the meeting held on 12 December 2013.	(Pages 9 - 16)
Items for Decision	
5. REVENUE BUDGET AND LEVY 2014/15	
Report of the Financial Adviser.	
This report indicates that following a fourth review of the 2013/14 budget the Authority is currently estimated to have a revenue surplus of £11.907m at 31 March 2014, an increase of £0.109m compared with the third review. A further assessment of the budget and resource requirements for the year ahead indicates that the 2014/15 net budget requirement is £67.055m. This is a reduction of £0.335m compared with the 2013/14 approved budget and £1.652m lower than the 2014/15 medium term forecast of £68,707m reported to the Authority in February 2013. The proposed budget is also some £3m to £4m lower than it would have been had the Authority continued with the procurement in 2014/15.	(Pages 17 - 48)

In September the Authority decided not to proceed with the procurement project but instead to develop an alternative strategic route for its longer term service delivery. For the purpose of setting the 2014/15 budget and levy it will be necessary to ensure that the Authority has sufficient resources to fund the costs of its new strategic direction. This will include the need for the Authority to renew a number of its current waste services contracts, particularly the LWL main waste disposal contract.

As a consequence, and without prejudging the outcome of decisions yet to be made and contractual terms and prices yet to be determined, the 2014/15 proposed budget has been prepared on a business as usual basis, i.e. using current contract terms and prices as uplifted for inflation. Additionally, however, it will be necessary to ensure that the Authority has sufficient resources to fund the cost of future decisions and outcomes in the coming year and therefore in determining the 2014/15 levy it is proposed to not fully utilise revenue balances and instead retain balances of £5m. The retained balances will sit outside of the Authority's operational budget and can be called upon by Members, if required, as decisions are made and contracts awarded. Any balances not utilised in this way would become available to help finance the 2015/16 levy. Borough Directors of Finance have been consulted and are content with this proposed approach.

The Members' Finance Working Group has also met to review and consider the key assumptions which underpinned the 2014/15 budget forecast reported to the Authority in December.

After use of forecast revenue balances of £6.907m and the writing back to revenue of a £1m earmarked reserve, the Authority's budget will require funding of £59.148m by constituent councils. It is proposed that £10.691m is funded through the non-household waste charging arrangement and £2.005m through the household waste charging arrangement.

Finally, it is proposed that the remaining costs of the Authority are funded by a levy, comprising a base levy element of £44.375m, i.e. an increase of £4.935m (12.51%) and a Household Waste Recycling Centre (HWRC) element of £2.077m, i.e. a reduction of £0.312m (13.06%). In aggregate, the proposed 2014/15 levy of £46.452m represents an increase of £4.623m (11.05%).

As indicated above it has been necessary for the Authority to prepare a robust budget which takes into account the financial risks and uncertainties facing the Authority in the coming year; however, if favourable circumstances arise during 2014/15 the Authority may have revenue balances by the time that it needs to take decisions on the budget and resource requirements for 2015/16. Members will be advised of progress against the budget in regular budget review reports to the Authority.

In relation to the levy apportionment arrangements for 2014/15, constituent councils have agreed to a change relating to the capital

financing costs of acquiring and developing a HWRC at Western Road in Haringey and also a proposal by LB Barnet which ensures that Barnet pays an equitable share of the additional costs incurred in treating the recyclable waste that it began sending to the Authority in October 2013.

6. THIRD PARTY RE-USE AND RECYCLING CREDIT REGISTRATIONS

(Pages 49 - 60)

Report of the Head of Operations.

This report advises Members of the third party organisations that have applied to be registered for third party re-use and recycling credits for 2014/15 and recommends their approval.

7. NORTH LONDON WASTE PREVENTION PLAN 2014/16

(Pages 61 - 110)

Report of the Head of Operations.

This report and accompanying plan outlines the actions needed in order to progress towards the waste prevention objectives outlined in the North London Joint Waste Strategy. A new waste prevention plan has been developed which updates and replaces the one approved by the Authority in February 2012.

8. CONSULTANCY SERVICES PROCUREMENT

(Pages 111 - 116)

Report of the Managing Director.

This report informs Members of the outcome of the procurement exercise for planning and technical consultants, and recommends appointment of consultants.

9. CONSULTATIONS AND POLICY UPDATE

(Pages 117 - 138)

Report of the Head of Operations.

The report provides an update on external developments in relation to national and local planning matters, in particular the preparation of Haringey's Local Plan: Site Allocations Development Plan Document (DPD); developments in the administration of wastes management and data transparency issues that are relevant to the Authority. The report seeks delegated approval to respond where appropriate.

10. STANDING ORDERS REVIEW

(Pages 139 - 194)

Report of the Managing Director.

This report proposes amendments to Standing Orders of the Authority to update them. In accordance with the required process, this report is for noting and a further report will be brought for consideration and decision to the next Authority meeting.

11. FORWARD PLAN

(Pages 195 - 202)

Report of the Managing Director.

This report provides a forward plan of reports for the Authority.

12. LOCAL GOVERNMENT ACT 1972 - ACCESS TO INFORMATION

It is drawn to the attention of members of the public and press that the reports relating to the items listed below are considered to be exempt within the meaning of Schedule 12A to the Local Government Act 1972, as amended. The Authority will be asked to pass a resolution, the effect of which is to exclude members of the public and press from the remaining part of the proceedings.

Information contained in the agenda items below is exempt because it falls within: Categories 1, 3 and 5 of Schedule 12A Local Government Act 1972 (as amended). The Proper Officer has considered all the circumstances of the reports and is of the view that on balance the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Proposed resolution:-

“THAT the press and public be excluded from the proceedings of the North London Waste Authority on 13th February 2014 during consideration of the following items on Part II of the agenda, on the basis that, were Members of the public to be present, there would be disclosure of exempt information as defined in Schedule 12A to the Local Government Act 1972, as amended.

Specifically:

Exempt Information Category 1 - Information which relates to an individual: the reason why the public interest favours withholding the information are that the release of such information could constitute or facilitate an unwarranted interference with the individual's privacy.

Exempt Information Category 3 – Information relating to the financial or business affairs of any particular person, including the authority

holding that information, and not required to be registered under various statutes: the reasons why the public interest favours withholding the information are that the release of such information would prejudice the Authority's conduct of a commercial operation OR because the disclosure of the information is likely to prejudice the commercial interests of the Authority and organisations engaged in commercial activities as the information related to commercial activities that are conducted in a competitive environment.

Exempt Information Category 5 - Information in respect of which there is a claim to legal professional privilege: the reasons why the public interest favours withholding the information are that the release of such information could prejudice the safeguarding of openness in all communications between client and lawyer and the Authority's ability to ensure access to full and frank legal advice.

Agenda Part II

13. PRIVATE MINUTES

(Pages 203 - 208)

To approve and sign the Private Minutes of the meeting held on 12th December 2013.

14. GOVERNANCE OF LONDONWASTE LIMITED

(Pages 209 - 256)

Report of the Managing Director.

This report is a routine report on the Governance of LondonWaste Ltd and includes the quarterly report by the Company for the fourth quarter of 2013.

15. POTENTIAL GRANT TO COMMUNITY PROJECT

(Pages 257 - 260)

Report of the Managing Director.

This report covers proposals for a grant to a community project, and seeks delegated authority for the proposal to be explored, and the grant to be approved on the terms set out in the report if appropriate.

16. CONSULTANCY SERVICES PROCUREMENT - PART 2

(Pages 261 - 266)

Report of the Managing Director.

This report sets out the name of tenderers in relation to the report in Part 1 of this agenda and the winning tenderers' costs profiles.

17. NLWA OFFICE PREMISES

(Pages 267 -
272)

Report of the Head of Operations.

This report advises Members of the need for Authority officers to relocate from their current office premises and seeks delegated authority for entering into agreements in relation to new office premises.

18. ANY OTHER ITEMS THE CHAIR DECIDES TO TAKE AS URGENT

AGENDA ENDS