

Agenda Item

NORTH LONDON WASTE AUTHORITY	
REPORT TITLE: FORWARD PLAN OF DECISIONS	
REPORT OF: MANAGING DIRECTOR	
FOR SUBMISSION TO: NORTH LONDON WASTE AUTHORITY	DATE: 10 December 2015
SUMMARY OF REPORT This report provides a forward plan of reports for the Authority. Local Government Act 1972 – Access to Information Documents used in the preparation of this report: None excepting minutes of previous meetings	
RECOMMENDATION: The Authority is recommended to note and comment on the report.	

Signed by the Managing Director :

Date: 1 December 2015

1. INTRODUCTION

- 1.1 Members have asked that a mechanism be created to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made including when possible an indication of when decisions may need to be made by the constituent Boroughs.
- 1.2 This report will be updated for every meeting and new and forthcoming items will be added to the list over time.
- 1.3 The Forward Plan has been divided into sections:
 - Consultations and Policy Development
 - Operations and Contracts Management
 - Corporate Management
 - Finance
 - Projects

2. CONSULTATIONS AND POLICY DEVELOPMENT

- 2.1 Consultations relating in particular to planning policy developments and issues relating to waste management are kept under review. Where such consultations are identified, they are noted in this section of the forward plan; otherwise a general report is listed, and relevant policy developments and consultations will be included.

3. OPERATIONS AND CONTRACTS MANAGEMENT

- 3.1 This section lists the on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils continues, along with associated contract, performance management and statutory reporting activities.
- 3.2 The implementation of the North London Joint Waste Strategy will proceed in a variety of ways, including through the on-going management of contracted services and through the North London Waste Prevention Plan 2014-16 and the implementation of a joint recycling communications campaign. Third party reuse and recycling credits will continue. Bids for financial support from external bodies will also come forward.

4. CORPORATE MANAGEMENT

- 4.1 At the organisational level, the Authority continues to have regard to potential risks, to oversee its shareholder interest in LondonWaste Ltd, and to manage its relationships with the constituent borough councils.

5. FINANCE

- 5.1 The Budget approval reports, and Accounts sign off reports are included, together with the regular budget reviews.

6. PROJECTS

- 6.1 This section covers reports to take forward specific aspects of the Authority's approach to the treatment of residual waste, which will be updated to take account of Members' decisions on the timeline for future activity. It includes the timing of decisions on procurement relating to future residual waste facilities.

7. COMMENTS OF THE FINANCIAL ADVISER

- 7.1 The Financial Adviser has been consulted on the report and has no comments.

8. COMMENTS OF THE LEGAL ADVISER

- 8.1 A forward plan as such is not a legal requirement, because the Authority does not operate under Executive arrangements, but will nonetheless be helpful in longer term business planning.

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FORWARD PLAN

CONSULTATIONS AND POLICY DEVELOPMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consultations and policy update Head of Operations	To consider and approve draft responses to various waste consultations, as published.	As arising
Recycling proposals Managing Director	Proposals relating to achievement of the 50% recycling target.	February 2016
Circular economy update Managing Director	Update on EU proposals on the “Circular Economy” including work on the potential impacts carried out in conjunction with the other Joint Waste Disposal Authorities (JWDAs).	February 2016
Third Party Reuse and Recycling Credits Registrations Head of Operations	Advises Members of the third party organisations that have applied to be registered for third party re-use and recycling credits for 2016/17	February 2016

OPERATIONS AND CONTRACTS MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Funding Bids Head of Operations	To consider and approve draft funding bids to various bodies as invited.	As arising
Operations Report Head of Operations	Update on operations including contract activity	February, April and June 2016

CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
LWL Shareholder Issues Managing Director	Issues arising in connection with the Authority's shareholding in LWL.	Ongoing.
NLWA Annual Report	To approve the annual report for 2015/16.	AGM – June 2016
Other AGM items	Appointment of the Chair of the Authority for the 2016/17 municipal year. Appointment of the Vice-Chair(s) of the Authority for the 2016/17 Municipal Year. Membership of the Authority 2016/17. Appointment of Members to Committees and Working Groups. Dates of meetings for the Authority in 2016/17 Annual report of Directors of LondonWaste Ltd.	AGM – June 2016

FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
2015/16 Regular Budget Reviews Head of Finance	To keep under review and note the Authority's performance against budget during the year. In June the report will also provide Members with details of the actual expenditure and income for 2015/16 (subject to audit).	Ongoing
2016/17 Revenue Budget and Levy Head of Finance	To secure agreement to the Authority's 2016/17 budget and levy	February 2016

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
2015/16 Statement of Accounts Head of Finance	To receive the draft report of the Auditor and approve the Authority's Statement of Accounts and Annual Governance Statement.	September 2016

PROJECTS

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Development Consent Order Process for replacement ERF Managing Director	To progress the application in accordance with the published timetable, decisions and updates as required.	Reports anticipated at each Authority meeting during process
Residual Waste Management – next steps Managing Director	Consideration of options relating to future residual waste management including technical, finance and procurement – report dates indicative	Initial report December 2015 and subsequent progress reports during 2016 and 2017 (timing to be refined in future reports) Anticipated timescale for decision December 2016/February 2017

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Report Ends

