

# Agenda Item

<b>NORTH LONDON WASTE AUTHORITY</b>	
<b>REPORT TITLE:</b> FORWARD PLAN OF DECISIONS	
<b>REPORT OF:</b> MANAGING DIRECTOR	
<b>FOR SUBMISSION TO:</b> NORTH LONDON WASTE AUTHORITY	<b>DATE:</b> 7 December 2016
<b>SUMMARY OF REPORT</b>  This report provides a forward plan of reports for the Authority.  Local Government Act 1972 – Access to Information  Documents used in the preparation of this report: None excepting minutes of previous meetings	
<b>RECOMMENDATION:</b>  The Authority is recommended to note and comment on the report.	

**Signed by the Managing Director :**

**Date:** 28 November 2016

## **1. INTRODUCTION**

- 1.1 Members have asked that a mechanism be created to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made including when possible an indication of when decisions may need to be made by the constituent Boroughs.
- 1.2 This report will be updated for every meeting and new and forthcoming items will be added to the list over time.
- 1.3 The Forward Plan has been divided into sections:
  - Consultations and Policy Development
  - Operations and Contracts Management
  - Corporate Management
  - Finance
  - Projects

## **2. CONSULTATIONS AND POLICY DEVELOPMENT**

- 2.1 Consultations relating in particular to planning policy developments and issues relating to waste management are kept under review. Where such consultations are identified, they are noted in this section of the forward plan; otherwise a general report is listed, and relevant policy developments and consultations will be included.

## **3. OPERATIONS AND CONTRACTS MANAGEMENT**

- 3.1 This section lists the on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils, along with associated contract performance management and statutory reporting activities.
- 3.2 The implementation of the North London Joint Waste Strategy will proceed in a variety of ways, including through the on-going management of contracted services, the North London Waste Prevention Plan 2016-18, and the implementation of a communications campaign on household waste recycling. Third party reuse and recycling credits will continue. Bids for financial support from external bodies will also come forward.

## **4. CORPORATE MANAGEMENT**

- 4.1 At the organisational level, the Authority continues to have regard to potential risks, to oversee its shareholder interest in LondonWaste Ltd, and to manage its relationships with the constituent borough councils.

## **5. FINANCE**

- 5.1 Budget approval reports and Accounts sign off reports are included, together with the regular budget reviews.

## **6. PROJECTS**

- 6.1 This section covers reports to take forward specific aspects of the Authority's approach to the treatment of residual waste, which will be updated to take account of Members' decisions on the timeline for future activity. It includes the timing of decisions on procurement relating to future residual waste facilities.

## **7. COMMENTS OF THE FINANCIAL ADVISER**

- 7.1 The Financial Adviser has been consulted in the preparation of this report and all comments have been incorporated.

## **8. COMMENTS OF THE LEGAL ADVISER**

- 8.1 A forward plan as such is not a legal requirement, because the Authority does not operate under Executive arrangements, but will nonetheless be helpful in longer term business planning.

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## FORWARD PLAN

### CONSULTATIONS AND POLICY DEVELOPMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consultations and policy update Head of Operations	To consider and approve draft responses to various waste consultations, as published.	As arising
Third Party Reuse and Recycling Credits Registrations Head of Operations	To consider and approve registration of the third party organisations that have applied to be registered to receive third party re-use and recycling credits.	February 2017 (for 2017/18)

### OPERATIONS AND CONTRACTS MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Funding Bids Head of Operations	To consider and approve draft funding bids to various bodies as invited.	As arising
Operations Report Head of Operations	Update on operations including contract activity.	Ongoing
Annual Monitoring Report Head of Operations	2015/16 Annual Monitoring Report for the North London Joint Waste Strategy.	February 2017

### CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
LWL Shareholder Issues	Issues arising in connection with the Authority's shareholding in LWL.	Ongoing

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Head of Operations		
NLWA Annual Report Head of Operations	To approve the annual report for 2016/17.	AGM – June 2017
Other AGM items Head of Legal and Governance	Appointment of the Chair of the Authority for the 2017/18 municipal year. Appointment of the Vice-Chair(s) of the Authority for the 2017/18 Municipal Year. Membership of the Authority 2017/18. Appointment of Members to Committees and Working Groups. Dates of meetings for the Authority in 2017/18 Annual report of Directors of LondonWaste Ltd.	AGM – June 2017

## FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Regular Budget Reviews  Head of Finance	To keep under review and note the Authority's performance against budget during the year.  In December the report will also update Members on the budget and levy prospects for the following financial year.  In June the report will also provide Members with details of the actual expenditure and income for the previous year (subject to audit).	Ongoing
Revenue Budget and Levy Head of Finance	To secure agreement to the Authority's budget and levy setting.	February 2017 (for 2017/18)
Public Sector Audit Appointments Head of Finance	To decide whether the Authority should opt in or out of the national scheme for audit appointments with Public Sector Audit Appointments Limited as the 'Appointing Person'.	February 2017

## PROJECTS

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Development Consent Order Process for replacement ERF Head of Legal and Governance	Note the decision on the DCO (expected end February 2017) and consider any issues arising.	April 2017
Residual Waste Management – next steps Head of Legal and Governance	Consideration of options relating to future residual waste management including technical, finance and procurement	Progress reports during (timing to be refined in future reports) – June/September 2017
Brent Cross Cricklewood regeneration – Hendon Transfer Station Head of Operations	To update on the progress of compulsory purchase orders affecting the Hendon Transfer Station	February 2017
Residual Waste Management – next steps Head of Legal and Governance	Resources required for implementation of options	September/December 2017

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**Report Ends**