

Agenda Item

NORTH LONDON WASTE AUTHORITY	
REPORT TITLE: FORWARD PLAN OF DECISIONS	
REPORT OF: MANAGING DIRECTOR	
FOR SUBMISSION TO: NORTH LONDON WASTE AUTHORITY	DATE: 17 June 2016
SUMMARY OF REPORT This report provides a forward plan of reports for the Authority. Local Government Act 1972 – Access to Information Documents used in the preparation of this report: None excepting minutes of previous meetings	
RECOMMENDATION: The Authority is recommended to note and comment on the report.	

Signed by the Managing Director :

Date: 8 June 2016

1. INTRODUCTION

- 1.1 Members have asked that a mechanism be created to allow the Authority to identify future reports and see indicative dates of when decisions will need to be made including when possible an indication of when decisions may need to be made by the constituent Boroughs.
- 1.2 This report will be updated for every meeting and new and forthcoming items will be added to the list over time.
- 1.3 The Forward Plan has been divided into sections:
 - Consultations and Policy Development
 - Operations and Contracts Management
 - Corporate Management
 - Finance
 - Projects

2. CONSULTATIONS AND POLICY DEVELOPMENT

- 2.1 Consultations relating in particular to planning policy developments and issues relating to waste management are kept under review. Where such consultations are identified, they are noted in this section of the forward plan; otherwise a general report is listed, and relevant policy developments and consultations will be included.

3. OPERATIONS AND CONTRACTS MANAGEMENT

- 3.1 This section lists the on-going recycling, composting and disposal of the wastes collected by the seven constituent borough councils, along with associated contract performance management and statutory reporting activities.
- 3.2 The implementation of the North London Joint Waste Strategy will proceed in a variety of ways, including through the on-going management of contracted services, the North London Waste Prevention Plan 2016-18, and the implementation of a communications campaign on household waste recycling. Third party reuse and recycling credits will continue. Bids for financial support from external bodies will also come forward.

4. CORPORATE MANAGEMENT

- 4.1 At the organisational level, the Authority continues to have regard to potential risks, to oversee its shareholder interest in LondonWaste Ltd, and to manage its relationships with the constituent borough councils.

5. FINANCE

- 5.1 Budget approval reports, and Accounts sign off reports are included, together with the regular budget reviews.

6. PROJECTS

- 6.1 This section covers reports to take forward specific aspects of the Authority's approach to the treatment of residual waste, which will be updated to take account of Members' decisions on the timeline for future activity. It includes the timing of decisions on procurement relating to future residual waste facilities.

7. COMMENTS OF THE FINANCIAL ADVISER

- 7.1 The Financial Adviser has been consulted on the report and has no comments.

8. COMMENTS OF THE LEGAL ADVISER

- 8.1 A forward plan as such is not a legal requirement, because the Authority does not operate under Executive arrangements, but will nonetheless be helpful in longer term business planning.

Contact Officer:

Barbara Herridge
Unit 1b Berol House
25 Ashley Road
London N17 9LJ
Telephone: 020 8489 5654
Barbara.herridge@NLWA.gov.uk

FORWARD PLAN

CONSULTATIONS AND POLICY DEVELOPMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Consultations and policy update Head of Operations	To consider and approve draft responses to various waste consultations, as published.	As arising
Third Party Reuse and Recycling Credits Registrations Head of Operations	To consider and approve registration of the third party organisations that have applied to be registered to receive third party re-use and recycling credits.	February 2017 (for 2017/18)

OPERATIONS AND CONTRACTS MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Funding Bids Head of Operations	To consider and approve draft funding bids to various bodies as invited.	As arising
Operations Report Head of Operations	Update on operations including contract activity	Ongoing (six-month update on operations in December 2016).

CORPORATE MANAGEMENT

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
LWL Shareholder Issues Managing Director	Issues arising in connection with the Authority's shareholding in LWL.	Ongoing.
NLWA Annual Report	To approve the annual report for 2016/17.	AGM – June 2017

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Other AGM items	<p>Appointment of the Chair of the Authority for the 2016/17 municipal year.</p> <p>Appointment of the Vice-Chair(s) of the Authority for the 2017/18 Municipal Year.</p> <p>Membership of the Authority 2017/18.</p> <p>Appointment of Members to Committees and Working Groups.</p> <p>Dates of meetings for the Authority in 2017/18</p> <p>Annual report of Directors of LondonWaste Ltd.</p>	AGM – June 2017

FINANCE

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
<p>Regular Budget Reviews</p> <p>Head of Finance</p>	<p>To keep under review and note the Authority's performance against budget during the year.</p> <p>In December the report will also update Members on the budget and levy prospects for the following financial year.</p> <p>In June the report will also provide Members with details of the actual expenditure and income for the previous year (subject to audit).</p>	Ongoing
<p>Statement of Accounts</p> <p>Head of Finance</p>	To receive the draft report of the Auditor and approve the Authority's Statement of Accounts and Annual Governance Statement.	September 2016 (for 2015/16)
<p>External Auditor's letter to Members</p> <p>Head of Finance</p>	To receive the annual audit letter regarding the audit opinion and value for money conclusion	December 2016 (for 2015/16)
<p>Revenue Budget and Levy</p> <p>Head of Finance</p>	To secure agreement to the Authority's budget and levy setting.	February 2017 (for 2017/18)

PROJECTS

TITLE OF REPORT & CONTACT	NATURE OF DECISION	INDICATIVE DECISION DATE
Development Consent Order Process for replacement ERF Managing Director	To progress the application in accordance with the published timetable, decisions and updates as required.	Reports anticipated at each Authority meeting during process
Residual Waste Management – next steps Managing Director	Consideration of options relating to future residual waste management including technical, finance and procurement – report dates indicative	Progress reports during 2016 and 2017 (timing to be refined in future reports) Anticipated timescale for decision December 2016/February 2017
Brent Cross Cricklewood regeneration – Hendon Transfer Station Managing Director	To update on the progress of compulsory purchase orders affecting the Hendon Transfer Station	September 2016

Contacts:

Managing Director – David Beadle, Tel 8489 5665 Email: david.beadle@nlwa.gov.uk

Head of Operations – Andrew Lappage, Tel 8489 5732 Email: andrew.lappage@nlwa.gov.uk

Head of Legal and Governance – Ursula Taylor, Tel 8489 4306 Email: ursula.taylor@nlwa.gov.uk

Head of Finance – Paul Gulliford, Tel 8489 5833 Email: paul.gulliford@nlwa.gov.uk

Clerk – Mike Cooke, Tel 7974 5686 Email: mike.cooke@camden.gov.uk

Report Ends